

<http://atworth.org>
Atworth Parish Council Meeting
Wednesday, 20 Nov, 2013
at
Atworth Village Hall, at 7pm

Minutes

Attending – Cllrs, Effie Gale-Sides, Chairman, Maureen Weston, Vice Chairman, Charles Boyle, William Bird, Juliette de Malpas-Player, Ros Cooper, Arnold Snowball, Alan Bagnell

Cllr Terry Chivers, Wiltshire Council, Paul Millard, Wiltshire Council, Mitch Roberts, Parish Clerk

- 1 Welcome and Apologies** - Barry Dalton had given his apologies.
- 2 Minutes**

To approve and sign the minutes, of the Sep 2013, Atworth Parish Council Meeting.

Resolution to approve the minutes – AB, WB
- 3 Declarations of Interest** – There were none
- 4 Formal closure of the meeting** – The Chairman formally closed the meeting
- 5 Public Question Time** – Wendy McMahon thanked the council for considering a grant for the youth club. The Chairman thanked Wendy and her team for all their hard work, in particular the recent Duke of Edinburgh Awards presentations.
- 6 Reconvene the meeting** – The meeting was formally reconvened
- 7 Police Report**
 - On 4th October we took a report of the theft of lead from an extension to a building in Fleetwood Rise. Offenders will look to sell on any stolen lead for the scrap value which of late is quite high.
 - We took one report from a resident in Bradford Road who had a Dell laptop taken from a wall outside their address sometime on Wednesday 23rd October between 1300-1500 hours. If anyone has any information on the disappearance of this laptop I would ask to get in touch with the Police.

- Our only other report regarding Atworth Village came direct from the Parish Council who have pointed out that unknown persons have been dismantling the stone walling around the recreation ground. We would hope this is a one off report and does not become a recurring problem but I would ask residents to bear this in mind and report anything suspicious.

The only other piece of advice I would like to pass on is in relation to Christmas being just around the corner and many people planning to go out and celebrate. I would like to remind people to think sensibly as the Police frequently deal with people who have consumed too much alcohol around this time of year. Think of your own safety when out over the festive period, do not drink so much as you lose your inhibitions, your memory or other possessions which are not so easily replaceable. Drunken people are often seen as easy targets for offenders committing acts of theft, violence or sexual assaults so take steps to avoid becoming a victim. Drink in moderation, Go out with recognised friends and always have an organised plan to get home safely. Do not accept drinks from people you do not know or trust as the spiking of drinks does still go on, and do not leave your drink unattended. I'm not trying to be a party pooper here, I'm just wanting to offer some basic advice. Enjoy the festive season but be safe in doing so.

8 Wiltshire Council Footpaths Officer – Paul Millard, the footpaths officer provided an insight regarding his role. He also offered his advice, to any individuals on an ongoing basis. The following points were made by Paul,

- Neston Estate are good at maintaining gate facilities for ramblers
- Planings for unadopted street repairs, can be made available
- Farmers should keep public footpaths free of crops
- Farmers should remove mud and other crop debris from roads, if they have been responsible for those deposits

On completion of his presentation Effie Gale-Sides thanked him for his contribution to the village

9 ATAG Report - Ken Spencer had asked, if his e mail detail could be read out, to those attending the meeting.

Action - Parish Clerk to e mail the detail to all elected members

10 Village Hall and Rec Update – In the absence of Richard Clark, Effie Gale-Sides asked members to consider assisting the trustees in any way that they can, regarding next year's centenary events, (July 12th, 2014) – your commitment is required and would be appreciated.

11 Matters Arising

- Youth Club Lease Renewal – Almost complete, at a total cost of £965.00 plus £450 landlord's legal costs, plus VAT. There is a requirement for one elected member to sign a Statutory Declaration and for two members to sign the Deed. **Resolution CB and WB-** Effie Gale-Sides to sign the Declaration, Effie Gale-Sides and Maureen Weston to sign the Deed
ACTION - Parish Clerk to complete the lease requirements and formally thank Bernard Kain, for his professional advice throughout the lease renewal period
- Youth Club Grant – **Resolution WB and CB** to grant the club £1000 and to formally thank the committee, in appreciation for all that they do for the youth of the village
- Waiting restriction proposals for Mead Park and Bradford Rd. A site meeting took place recently, to discuss the issues relating to both sites. Jamie Mundy the relevant Wiltshire Council officer, will now supply conceptual drawings for consultation purposes and for members to formally support at the next Parish Council meeting
ACTION - Parish Clerk to keep members informed at the Jan, 2014 meeting and request a resolution
- Parish Plan Review – the steering group has now reconvened and the objective is to present to Parish Council, a draft review of the action plan, on Jan 15, 2014 and to residents, at the Parish Assembly in April **ACTION Parish Clerk to coordinate**
- Telephone Box Adoption – It was agreed that the box would be formally adopted but before the adoption contract is signed, the Parish Clerk needs to carry out further research, to establish if BT would refurbish the existing box. The youth club management representatives, in attendance at this meeting, made it known that a refurbishment project such as this, could form the basis of a Duke of Edinburgh award proposal. **ACTION Parish Clerk**
- Pedestrian Crossing Safety Aspects. All returns will be sent to Mark Stansby. The Parish Council's support for any measures which will enhance safety aspects, will also be made known to Mark Stansby.
ACTION Parish Clerk
- CPRE Best kept village – no take up for this from members, but weeds were discussed and as a top up service to the parish stewards weed killing schedule, the Rec grass cutting contractor would be asked to cost such a service **ACTION Parish Clerk**
- Bradford Rd parking on the grassed bank proposal – Stuart Renfrew advises against it, as follows, 'The grassed bank, forms part of the publicly maintained highway and any proposal to alter its use, would require planning permission and then access approval.

Additionally it should be remembered that, as public highway, any new parking areas would be available for all highway users and not solely the householder who constructed it. Clearly this could prove upsetting as the construction costs, including retaining walls, will

likely prove expensive. Also any contractor would need to be approved to carry out works within the public highway.

At this current time, Wiltshire Council would be unable to consider or finance such works’.

12 Agenda Items

- Gate fees and parking fees review (5 & 60) **Resolution CB and WB to maintain the gate fee at £5.00 and increase the parking fee by 10% - £66.00**
- Council Tax Support – link with precept setting **Resolution RC and MW**
- Councillor Surgeries – the next meeting is scheduled for Dec 18th and the following will attend, Cllrs Effie Gale-Sides, Charles Boyle, Terry Chivers (Unitary Member) and the Parish Clerk
- Dry Stone Wall Damage – increased costs, due to extended level of vandalism - £130.00 to £200.00 **Resolution to pay WB and MW**
- Village Hall IT – Under consideration by the Trustees
- Clock Tower Centenary Aspects – costs to be considered under the precept setting in Jan – other funding to be sought also **Resolution MW and AS. Action- Parish Clerk to seek other sources of funding and obtain quote for work required.**
- Precept 2014/15 – to be considered at the Jan meeting

13 Correspondence

- Flag Poles – request made to Snowberry Lane developers
- Waste Bins for the Rec – request made to McDonalds
- Ashtav Autumn Magazine – supplied by history group
- Community Steward Programme – for information
- Community Speed Watch News – for information
- Reporting Community Issues Online Guide – for information
- Flood Risk – Parish Council Interaction- ongoing guidance
- Local Highways Street Scene Guide – for information
- NALC Parish Councils Guide – for members guidance
- Bus Shelters Request- via Cllr Terry Chivers

14 Planning Applications

<u>Reference</u>	<u>Application details</u>
W/13/03380/FUL	Second storey extension on top of existing single storey extension The Hay Barn, Bradford Rd, Atworth. SN12 8HZ
W/13/03636/FUL	Erection of single storey extension to the front and flat roof covered open porch to the entrance of the property

W/13/03468/FUL	29A Bath Rd, Atworth. SN12 8JW Erection of single storey rear extension and conversion of half existing double garage
W/13/04690/TCA	1 Nursery Close Atworth. SN12 8HX Work to trees in a Conservation Area
W/13/04560/FUL	Manor Farmhouse, Bradford Rd. Atworth. SN12 8HZ Rear sun lounge extension and side garage, utility and office extension
W/13/04795/FUL	164 Bath Rd, Atworth, SN12 8JR Alterations and extension to lean to, on main house. Alterations to storage barn and extension. Replacement of existing garage
W/13/015102/LBC	The Old Rectory, 99 Church Rd, Atworth. SN12 8JA Application for listed building consent for the above property and planning application
W/13/05155/FUL	The Old Rectory, 99 Church Rd. Atworth. SN12 8JA Erection of a single storey extension to house plant, provision of a cycle and motor cycle shelter to the existing industrial unit and provision of internal mezzanine floor and associated works
	9 Atworth Business Park, Bath RD, Atworth. SN12 8SB

15 Authorisation of Cheques

• 000916	External Audit	120.00
• 000917	Rec Play Equipment	290.40
• 000918	HMRC	318.24
• 000919	Clerk	1744.58
• 000920	Rec Groundwork	54.00
• 000921	Rec Groundwork	506.40
• 000922	Village Clock Repair	120.00
• 000923	WALC Book	49.99
• 000924	War Memorial Trust	100.00
• 000925	VOID DRY STONE WALL	000.00
• 000926	Drain Clearance	120.00

Resolution required to approve these cheques MW and AB

16 Financial Statement – Oct 30, 2013

Bank Balances

Current Account – Barclays	8628.21
Deposit Account – Santander	4526.86 (07/10)

Add monies owed to Council

VAT Refund Due	93.40	
Monies banked but not shown	00.00	13248.47

Deduct monies owed by Council

Cheques not yet cashed

- 000923 120.00
- 000923 49.99

Total Current Net Cash Assets 13078.48

Fixed Assets

5 Bus Shelters	13261
7 Wooden Seats	2483
Funeral Bier	1707
Youth Club Premises	268421
War Memorial	43000

Resolution to accept the financial statement WB and RC

17 Any Other Business

- **Speed Watch** – volunteer concerns regarding police support
- **Independent Church – New Front Door - Conservation Aspects** – awaiting a response from the conservation officer

18 Date of Next Meeting

The next Parish Council meeting will take place at the village hall, on Jan15, 2014.

The next Councillor Surgery will take place at the village hall, on Dec 18, 2014. Cllr's Effie Gale-Sides, Charles Boyle and Terry Chivers will attend this meeting, as will the Parish Clerk (this meeting).

Date 12 Dec, 2013

Signed. *Mitch Roberts* Parish Clerk