



<http://www.atworth.org>

Philip C.E. McMullen, Parish Clerk, 37 Sandridge Road, Melksham, Wiltshire SN12 7BQ
Email Clerk@Atworth.org

10/07/2017

Please be advised that Parish Councillors are summoned and the public invited to attend a meeting of Atworth Parish Council to be held on **Wednesday 19th July 2017 at 7.00pm** in **St Michael's Parish Hall** to consider the agenda below.

Please note the change of venue on this occasion to the church hall rather than the Village Hall.

AGENDA

1. Welcome

2. Apologies for Absence

3. Declarations of interest

Formal closure of the meeting

Public Participation

Reconvene the meeting

4. Planning Applications

Councillors to consider Planning Applications received since the last meeting:

[17/05785/FUL](#) Unit 8 Atworth Business Park Bath Road Atworth, Melksham Wiltshire SN12 8SB - Extension to B8 commercial building, service road extension, landscaping and associated drainage works

5. Minutes

5.1 To consider, approve and sign the minutes of the Parish Council meeting held on Wednesday 21st June 2017

[Download link to copy of draft minutes](#)

6. Outstanding Actions

Updates on the following actions arising from previous minutes:

- 6.1 Grass cutting update
- 6.2 Poppy wreaths
- 6.3 Clock tower clock repairs
- 6.4 Quote for repairs to Recreation Ground benches
- 6.5 Bollards in Pavement at Albion House
- 6.6 Update on the "No Trespassing on the Verge" sign
- 6.7 New Noticeboards
- 6.8 Communication with residents at Chalfield

[Draft of Clerk's letter for consideration and approval](#)

7. Reports from our partner organisations

- 7.1 Police report
- 7.2 CATG report
- 7.3 Community Speedwatch report

8. Finance:

- 8.1 Approval of Clerk's Salary for July 2017

[Click to download copy of payslip](#)

- 8.2 Approval of Payment Schedule and authorisation of cheques

[Click to download Approvals Schedule](#)

- 8.3 Approval to accept Budget Monitoring Statement to end of June 2017

[Click to download Budget Monitor](#)

9. Agenda items

- 9.1 To approve the updated Asset Register (brought forward from previous meeting)

Link to [Draft Asset Register](#)

- 9.2 To consider adoption of a Meeting with Developers policy for the Parish Council

[Download draft policy](#)

- 9.3 To consider requesting the Clerk to draft a Social Media policy

- 9.4 To consider requesting the Clerk to draft a Data Protection policy

- 9.5 To consider raising awareness regarding inconsiderate waste disposal

- 9.6 Task list for next Parish Steward visit (4th and 5th September 2017)

10. Applications for Co-Option

10.1 Council to consider co-option application reference 1703-KH

[Download copy of papers](#)

10.2 Council to consider further co-option applications

11. Correspondence

11.1 To consider a request from a resident to purchase signage for a time capsule and to bury it in the clock tower

[download Time Capsule correspondence](#)

12. Any Other Business

To receive any other relevant business that did not arrive in time for the agenda. No financial payments can be made at this point.

13. Date of Next Meeting

Wednesday 20th September 2017 in Atworth Village Hall