

Present:

Cllrs. Effie Gale-Sides (EGS) (Chairman), Richard Clark (RC), Alan Lee (AL), Arnold Snowball (AS),
Kate Hartley (KH), Sarah Horrell (SH)

Cllr. Phil Alford (Wiltshire Council)

PSCO Maggie Ledbury

Revd. Ruth Gillings

Plus one member of the public

Clerk: Phil McMullen

Ref. Agenda items

013/18 **1. Welcome**

The Chairman warmly welcomed those present to the meeting, particularly Ruth our community priest.

014/18 **2. Apologies for absence**

The Clerk reported that apologies had been received from Cllr. Philippa Gray this evening.

015/18 **3. Declarations of interest**

AS and RC are trustees of the Atworth Village Hall Charity. SH is vice-Chair of the Youth Club.

Closure of meeting for public participation

EGS explained that in this part of the meeting, the Public were entitled at this stage to speak to the Parish Council through the Chairman.

Public Participation

A member of the public addressed Councillors with regard to agenda item 10 (Correspondence), and was thanked by EGS for taking the trouble to attend and inform Councillors of the issue.

Reconvene meeting

The meeting was reconvened.

016/18 **4. Planning Applications**

There were no planning applications to discuss on this occasion.

017/18 **5. Reports from our partner organisations**

018/18 **5.1 Police report**

PCSO Maggie Ledbury reported one reported crime as follows:

24th January - Criminal damage to private CCTV in Purlpit.

Maggie Ledbury explained that there has been battery theft from electric fences happening, and some lead piping theft had occurred recently. The Police have also been asked to investigate reports of great crested newts residing on development land to the rear of Leafield Marine.

019/18 5.2 Community Speedwatch report

AL reported no developments since the last meeting. There is a forthcoming meeting of the Speedwatch Working Group which he will be attending.

020/18 5.3 CATG report

The next CATG meeting is being held in Melksham in March

021/18 6. **Minutes**

6.1 To consider, approve and sign the minutes of the Parish Council Meeting held on 17th January 2018

[Download link to copy of draft minutes](#)

RC proposed and AS seconded and all were in favour that the minutes were a true record of the meeting. The Minutes were accordingly signed by the Chairman.

022/18 7. **Outstanding Actions**

Updates on the following actions arising from previous minutes:

7.1 Recreation Ground pathway Hedge cutting update

The clerk reported that contractors had been appointed and a site meeting had been held on Monday 5th February. Works were completed on Friday 9th February 2018. Issue closed.

7.2 New village benches

The Clerk reported that two new benches were ordered on 8th January. These were now held by himself pending installation.

The Clerk stated he had received the following quotations for installation of plinths and benches:

1. Contractor CC £1,300 + vat
2. Contractor LL £1,100 + vat
3. Contractor SJ £580.00 + vat

RC proposed that quote 3 be selected, seconded by AL, all were in agreement. Action on the Clerk to write and confirm quote 3.

PMN: Action completed 22nd February 2018. Work to be completed 06th March 2018.

7.3 Grass cutting contract renewal

The clerk reported that a new contract had been placed with IdVerde for one year commencing 01 March 2018 and signed by both parties.

Action on Clerk to write and request a schedule for the cuts.

7.4 New village noticeboards

The Clerk reported that a revised quotation had been received as requested on 02 February.

Prices were due to increase by 10% on 1st March.

It was Proposed by RC and Seconded by SH that the revised quotation be accepted. All present were in favour. Action on the Clerk to formally order the noticeboards.

A further action was placed on the Clerk to establish estimated costings for installation.

PMN: Action completed 23rd February 2018 – sums to be presented to the March meeting

7.5 Clock tower roof

RC reported that a second quotation had been received, ref. GB totalling £5736.00 including VAT. He was seeking a third quote from a specialist roofing contractor.

023/18 8. Finance

8.1 Approval of Clerk's Salary for February 2018

RC approved AI seconded and all were in favour.

8.2 Approval of Payment Schedule and authorisation of cheques

RC approved the Payment Schedule for January, AL seconded and all were in favour. The Payment Schedule was duly signed.

8.3 Approval to accept Budget Monitoring Statement to end of January 2018

Atworth Parish Budget Monitoring 2017/18
January 2018

<u>Expenditure</u>	Annual Budget	Spend to date	Balance Remaining
	£	£	£
CLERKS SALARY	5,000	3,849	1,151
CLERK'S OFFICE EXPENSES	500	385	115
WI VILLAGE CLEAN & TIDY	576	576	0
VILLAGE MAINTENANCE	2,920	1,445	1,475
GENERAL ADMIN	1,000	558	442
VILLAGE HALL	6,000	6,000	0
VILLAGE HALL RATES	120	110	10
REC RATES	160	147	13
WATER RATES	150	122	28
INSURANCE	3,700	3,776	(76)
AUDIT FEES	275	195	80
PRESENTATIONS	100	83	17
YOUTH CLUB RENT	30	-	30
GRASS CUTTING	2,000	-	2,000
ARMISTICE WREATH (S.137*)	20	17	3
COMMUNITY RESILIENCE EQUIPMENT	500	152	348
NOTICE BOARDS	1,500	-	1,500
VILLAGE ENHANCEMENTS	1,000	-	1,000
CLOCK TOWER SITE IMPROVEMENTS	1,000	-	1,000
BENCHES	800	1,621	(821)
SID DEPLOYMENT	400	100	300
ADJUSTMENT	0	-	0
WALC	420	-	420
SLCC	50	38	12
CLOCK REPAIRS	-	940	(940)
VAT	-	310	(310)
Total Expenditure	28,221	20,424	7,797

<u>Income</u>	£	£	£
PRECEPT	28,221	28,221	-
Grants	-	-	-
Interest	-	1	(1)
VAT refund	-	962	(962)
	-	-	0
Total Income	28,221	29,184	- 963

Net Expenditure	-	(8,760)	8,760
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Balance Brought Forward	17,690
Current Balance (Cashbook)	26,450
Current Balance (Deposit A/c)	-
-Current Balance (Bank)	26,450
=Unpresented cheques	1

<u>Ring Fenced Funds</u>	
Defibrillator	554
Clock Tower	-
QUEENS LONGEST REIGN PLAQUE	1,000

RC proposed and KH seconded and all were in favour.

024/18 **9. Agenda items**

9.1 Recreation Ground fencing

The Clerk reported that a quote had been received of £1370 for larch lap fencing. A request for a second quote for post and rail fencing hadn't been acknowledged.

Contractor SJ had quoted a total £674.21 plus vat for post and rail fencing

AS proposed, AL seconded and all were in favour that we accept quote SJ. Action on Clerk to write and appoint contractor SJ.

PMN: Action completed 22nd February 2018. Work to be undertaken 11th April 2018.

9.2 Churchfields School signage

EGS explained that Churchfields School wish to have signs erected informing motorists of the proximity of the school, similar to the signs for Stonar School.

Wiltshire Council's Highways Dept. had explained to the School that they need to raise it with CATG via the Issues system. However, they do need the official support of the Parish Council.

AL proposed and RC seconded and all were in favour that the Clerk write and formally offer support for any such proposal.

PMN: Action completed 26th February 2018

025/18 **10. Correspondence**

The Clerk reported that the only correspondence received ahead of the meeting this evening was a letter from a member of the public regarding the issue of traffic speeding through Purlpit.

The Clerk informed the meeting that a previous MetroCount had taken place on West Hill between 25/09/2016 and 07/10/2016. The 85th percentile was travelling at 34.9mph and the average speed was 29.7mph.

EGS confirmed that the Parish Council would explore what was possible to alleviate the problem; a sign warning drivers of the "Dangerous Corner" was a possibility for example. The Clerk to the Parish Council would write to the bus company and raise an issue with Highways via CATG.

PMN: Both actions completed w/e 02 March 2018

PCSO Maggie Ledbury offered to investigate whether a Police speed-check could take place during busy times.

026/18 **11. Any Other Business**

AL mentioned applying for Area Board funding next year for a footpath through the Rec.

AS mentioned pavements. There is a lot of mud on pavements. AS to inform the Clerk of the problem areas in order that the Parish Steward can be tasked.

027/18 **12. Date of Next Meeting**

Wednesday 21st March 2018. An action was placed on the Clerk to book the Church Hall.

Meeting closed at 20:30

Signed.....

Date