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11/05/2018

Councillors are summoned and the public invited to attend the Annual Meeting of Atworth Parish Council to be held on **Wednesday 16th May 2018 at 6.30pm in the Atworth Village Hall** to consider the agenda below.

Kind regards,

Phil McMullen, Parish Clerk

AGENDA

1 Welcome and apologies

Apologies received in advance from PCSO Maggie Ledbury

2 Election of Chairman

3 Election of Vice-Chairman

4 Declarations of Acceptance of Office

[Click here to download a printable Declaration of Acceptance of Office form](#)

5 Declarations of interest

EGS and RC are trustees of the Atworth Village Hall Charity

Closure of meeting for public participation

This provides an opportunity for members of the public to raise questions about and comment on items that are on the agenda.

Public question time

Reconvene meeting

6 Representative nominations

To allocate Councillors to the following:

- Village Hall and Recreation Ground
- Community Safety Group
- Footpaths
- Health & Wellbeing
- Community Area Transport Group (CATG)
- Youth Club
- Community Resilience
- Personnel & Finance

7 **Minutes for approval** : 18th April 2018

[Click here to download a copy of the Minutes of the April 2018 meeting](#)

8 **Reports:**

a. Police report

[Click here to download a copy of the Police Report](#)

9 **Finance:**

a. Approval of Payment Schedule to date and authorisation of cheques

[Click here to download a copy of the Approvals Schedule](#)

b. Approval to pay Clerk's salary & Expenses for the month

[Click here to download a copy of the Salary Statement](#)

c. Approval to accept Budget Monitoring Statement to end of financial year March 2018

[Click here to download a copy of the Budget Monitor for March 2018](#)

[Click here to download a copy of the Budget Monitor for 2018/19](#)

d. Village Hall insurance policy – consider policy and approval to pay premium

e. To consider proposal for Amendment of Contract for Clerk's Terms and Conditions para. 8.2

[Click to download copy of Contract showing proposed amendment](#)

10 **Planning**

11 **Agenda items:**

a. Agree dates of Council Meetings for the year ahead

[Click here to download copy of proposed meeting dates for the year](#)

b. To Review the Asset Register

[Click here to download a copy of the Asset Register](#)

c. To Review the Policies Register

[Click here to download a copy of the Policies Register](#)

d. To consider the adoption of the proposed New Model Standing Orders for 2018

[Click here to download a copy of the new model Standing Orders](#)

[Click here to download a copy of APCs current Standing Orders \(dated 2012\)](#)

e. To consider application to Parish Emergency Assistance Scheme 2018-19
(clerk to provide details)

f. To consider a request to purchase and erect dog fouling signage

g. To consider purchase of seasonal illuminations for the Clocktower

12 **Correspondence:**

To consider a letter requesting funding for the establishment of a Scout Group

[Copy of letter received 19th April, AND a response to Clerk's email received 27th April](#)

13 **AOB :**

To receive any other relevant business that did not arrive in time for the agenda. No financial payments can be made at this point.

Date of next meeting : 20th June 2018 6.30pm in Atworth Village Hall