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Atworth Parish Council

Minutes of a Meeting of the Parish Council held on
Wednesday 20th June 2018 at 6.30pm in the Village
Hall, Atworth

Present:

Cllrs. Effie Gale-Sides (EGS) (Chairman), Richard Clark (RC), Arnold Snowball (AS), Kate Hartley (KH), Sarah Horrell (SH) (*part of meeting only*)

There were twenty-four members of the public present.

Clerk: Philip McMullen

Ref. Agenda items

066/18 **1. Welcome**

The Chairman warmly welcomed those present to the meeting.

067/18 **2. Apologies for absence**

The Clerk reported that apologies had been received from Cllr. Phillipa Gray and PCSO Maggie Ledbury.

068/18 **3. Declarations of interest**

AS and RC are trustees of the Atworth Village Hall Charity.

Closure of meeting for public participation

EGS explained that in this part of the meeting, the Public were entitled at this stage to speak to the Parish Council through the Chairman.

Public Participation

Representatives from a company named Develop 6 addressed the meeting regarding a prospective small development in Prospect Paddock.

A member of the public wished to speak regarding Agenda Item 4 (planning application 18/04589/FUL). An opportunity was given to others present to speak on the same subject.

Cllr Phil Alford also spoke briefly of his work with Wiltshire Council in recent weeks.

Reconvene meeting

The meeting was reconvened.

069/18 **4. Planning Applications**

Councillors to consider Planning Application 18/04589/FUL.

Extension to existing building, extension to service road, landscaping and associated works at Unit 8 (Oliveford)

Councillors voted by a majority of three to one, with one abstention, to support the plans before them subject to the development adequately and effectively protecting all homes from the visual impact and the noise by the alignment of the bund, and full compliance with the ecological report.

070/18 5. **Reports:**

5.1 Councillors considered a copy of the Police report for the month.

ED12 Beat Code monthly report for May 2018:

7th ASB –Mount Pleasant

5.2 CATG update There was no CATG report as the group next meets on 21st June

071/18 6. **Minutes for approval**

6.1 To consider, approve and sign the minutes of the Parish Council Meeting held on 16th May 2018

The Minutes of the May meeting were proposed by RC and seconded by KH and all were in favour.

072/18 7. **Outstanding Actions**

Updates on the following actions arising from previous minutes:

7.1 New village noticeboards

The Clerk reported that the new noticeboards were being installed on Friday 6th July, with any additional works required scheduled for Saturday 7th.

7.2 dog fouling signage

EGS suggested that we would need 12 notices made. The Clerk provided a suggested layout for a sign which the meeting gave approval to. Clerk to establish potential costings.

7.3 Community Messaging (reports)

The Chairman gave councillors leaflets on this.

073/18 8. **Finance**

8.1 To consider pre-approving Clerk's basic salary plus Office Allowance for the months July 2018 to April 2019 (10 months)

AS proposed RC seconded and all were in favour.

8.2 To consider pre-approving tax due to HMRC for the months July 2018 to April 2019 (10 months)

AS proposed RC seconded and all were in favour.

8.3 Approval of Payment Schedule and authorisation of cheques

Acceptance of the June Payment Schedule was proposed by RC and seconded by KH and all were in favour.

8.4 Approval to accept Budget Monitoring Statement to end of May 2018

[Link to Budget Monitor for the month](#)

Acceptance of the June Budget Monitor were proposed by RC and seconded by KH and all were in favour.

074/18 9. **Agenda items**

9.1 Amendment to Standing Orders

Carried forward to a later meeting.

9.2 PEAS scheme and ACRE store

The Clerk reported that the following free of cost items had been requested

- 2 x 25kg bag of salt
- 2 x 25kg bag of sand
- 50 Empty sandbags
- 150 Gel Sacs
- 2 'Flood warden' Tabards
- 2 'Snow warden' Tabards
- 3 'Flood' sign
- 2 'Drive slowly through flood water' signs

Equipment is to be picked up from the Warminster depot, Bath Road, Warminster, BA12 8PH on Friday 19th October 2018 (Between 08:00 – 13:00)

9.3 Christmas Lights for the Clock Tower

EGS said that the light net sizes could be based on brick measurements. A site meeting would be held in order that the correct size could be estimated.

9.4 Increasing the size of the aperture in the bus shelter at the eastern end of the village with glazing installed.

Clerk to obtain a recommendation and quote.

9.5 Refurbishment of village seats and benches

RC reported on the original sizes and requirements to replace the wood on all the benches throughout Atworth. He has received an updated price from Vastern Timber which shows an 8% increase in price over last year. The wood will have to be treated e.g. oiled etc. and then fitted to the benches. It would probably be best at the time to get any metal work painted at the same time and where appropriate any bars strengthened.

The meeting was broadly in agreement but required a firm quote. Action on RC to obtain a quote.

9.6 Quote from Valley View Fencing and Landscaping for Planters around the village

The Clerk reported that quotes had been received and detailed the estimated costs and measurements.

An action was placed on the Clerk to obtain photo evidence of examples.

9.7 Meeting dates and venues 2018/19

It was agreed to hold a summer break in July 2018 and meet again in August.

- 9.8 Bradford road 20 mph limit
- 9.9 Bradford road parking
- 9.10 Churchfields school sign on Bath road

These items were carried forward to the next meeting, when there would also be an update available from CATG.

075/18 **10. Correspondence**

There was no correspondence received for councillors to discuss.

076/18 **11. Any Other Business**

RC stated that the Tennis Courts had been vandalised once again. A police report would be filed.

AS mentioned clock tower illuminations. The estimate he had received was that two concrete plinths, groundworks, cables, would be £1711.00. A second estimate would be required. It was agreed that the Parish Council would meet on site and then the Clerk would raise an issue with CATG.

EGS mentioned that the pavement from the clocktower to the school is in a dangerous condition. Clerk to raise it as a formal issue with CATG.

EGS requested approval for the Parish Council to back expansion of the Neighbourhood Watch scheme across the whole village, and to use joint branding on letterheads concerning this. All present were in favour.

077/18 **12. Date of the Next Meeting of Atworth Parish Council**

Wednesday 15th August 2018 in Atworth Village Hall

Meeting closed at 21:00

Signed.....

Date

