



www.atworth.org

Atworth Parish Council

Minutes of a Meeting of the Parish Council held on Wednesday 24th October 2018 at 6.45pm in Atworth Village Hall

Present:

Cllrs. Effie Gale-Sides (EGS) (Chairman), Richard Clark (RC), Kate Hartley (KH), Sarah Horrell (SH), Heather Chaplin (HC), Andrew Gooding (AG) (*part of meeting*)

Cllr. Phil Alford (Wiltshire Council)

Clerk: Phil McMullen

Ref.

Agenda items

103/18

1. Welcome

The Chairman warmly welcomed those present to the meeting.

104/18

2. Apologies for absence

The Clerk reported that apologies had been received from Cllr. Arnold Snowball for both this meeting and the November meeting.

105/18

3. Declarations of interest

It was noted that RC is a trustee of the Atworth Village Hall Charity.

Closure of meeting for public participation

EGS explained that in this part of the meeting, the Public were entitled at this stage to speak to the Parish Council through the Chairman.

Public Participation

There was one member of the public at the meeting this evening, Cllr. Phil Alford (our Wiltshire Council representative).

Cllr. Alford reported that the Planning Application for the expansion of the Atworth Business Park had been turned down. The significant point was that development had been outside of the existing development boundary.

Cllr. Alford also mentioned the Boundary Review which has taken the decision to move Atworth into the Bradford on Avon division along with Staverton, effective from 2021.

Cllr. Alford went on to state that the Village Hall application for a grant to the Area Board had not referenced that Parish Council is supporting the Village Hall with £4500 this year, information which he had used to argue in favour of the grant being awarded.

Reconvene meeting

The meeting was reconvened.

106/18

4. Application for Co-Option onto Atworth Parish Council

Having been unanimously approved at the September meeting, Mr Andrew Gooding was appointed effective this evening.

A Declaration of Acceptance of Office was duly signed and handed to the Clerk.

A registration of Pecuniary Interests form was issued for completion.

107/18 5. **Planning Applications**

There were no new planning applications to consider this evening.

108/18 6. **Minutes of Previous Meeting**

6.1 To consider, approve and sign the minutes of the Parish Council Meeting held on 19th September 2018

Proposed by RC and seconded by KH and all were in agreement.

109/18 7. **Finance**

7.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in		October 2018					
Date	Payee Name	DD/Chq No	Net £	VAT £	Gross £	Payment Details	Approved By
	P. McMullen via Wordpress dot com	DD	9.54	0.0	9.54	atworth.org domain renewal	
	Philip McMullen	DD	473.01	-	473.01	Salary and Office Allowance	pre-approved at June meeting
	HMRC	DD	118.25	-	118.25	HMRC income tax for wages	pre-approved at June meeting

Proposed by RC and seconded by KH and all were in agreement.

7.2 Approval to accept Budget Monitoring Statement to end of September 2018

Atworth Parish Budget Monitoring 2018/19			
October 2018	Annual Budget	Spend to date	Balance Remaining
Expenditure	£	£	£
CLERKS SALARY	5,000	3,203	1,797
CLERK'S OFFICE EXPENSES	500	320	180
WI VILLAGE CLEAN & TIDY	578	288	290
VILLAGE MAINTENANCE	2,690	1,781	909
GENERAL ADMIN	500	73	427
VILLAGE HALL	4,500	-	4,500
VILLAGE HALL RATES	130	121	9
REC RATES	170	162	8
WATER RATES	160	141	19
INSURANCE	4,300	3,497	803
AUDIT FEES	275	290	(15)
PRESENTATIONS	100	50	50
YOUTH CLUB RENT	30	-	30
GRASS CUTTING	4,000	-	4,000
ARMISTICE WREATH (S.137*)	20	-	20
COMMUNITY RESILIENCE EQU	0	234	(234)
NOTICE BOARDS	1,500	580	920
VILLAGE ENHANCEMENTS	1,000	-	1,000
CLOCK TOWER SITE IMPROVEM	1,000	-	1,000
CLOCK TOWER ILLUMINATION	1,250	-	1,250
BENCHES	0	-	0
SID DEPLOYMENT	400	100	300
WALC	420	475	(55)
SLCC	50	41	9
VAT		84	- 84
Total Expenditure	28,573	11,440	17,133
Income	£	£	£
PRECEPT	28,573	28,573	-
Grants		-	-
Interest			-
HMRC Tax refund		1,200	- 1,200
VAT refund		-	0
Total Income	28,573	29,773	- 1,200
Net Expenditure	-	(18,333)	18,333
Balance Brought Forward	15,877		
Current Balance (Cashbook)	34,210		
Current Balance (Deposit A/c)	-		
-Current Balance (Bank)	34,210		
= Unpresented cheques	- 0		
Ring Fenced Funds			
Defibrillator	554		
Clock Tower	-		
QUEENS LONGEST REIGN PLAQUE	1,000		
VILLAGE ENHANCEMENT; GATEWAY ETC	500		
Funeral Bier	50		
	2,104		

Cllr. Gooding asked for clarification over the detail of the Budget, which were provided.

Proposed by RC and seconded by HC and all were in agreement.

110/18 8. Reports received

8.1 Police

ED12 Beat Code monthly report for October 2018 Meeting - Atworth

Atworth

October 10th – Report of ASB in Bath Road

ED12 (Shaw, Whitley, Atworth, Broughton Gifford, Beanacre, Berryfields)

September showed 39 crimes for this beat area, against the average of 33.1 for this same month over the last two years. The largest four crime groups accounted for 80% of ED12 crime, and are as follows :

Violence against the person showed 11 reported crimes, compared to an average of 12.1 offences.
 Theft showed 8 reported crimes, compared to an average of 4.5 offences.
 Criminal Damage showed 8 reported crimes, compared to an average of 7.8 offences.
 Public Order showed 4 reported crimes, compared to an average of 2.4 offences.

RC noted that he had reported an incident of vandalism in the Recreation Ground to the Police.

8.2 Community Area Transport Group (CATG)

Cllr. Richard Clark reported on the CATG meeting held on 19th October

Item 6173 Atworth C220 Purlpit - speeding traffic.

With the outcome of the metro count survey where the 85th percentile = 29.5 mph and the average speed was 24.9 mph, it was agreed to close this item.

Item 6697 - Atworth Mead Park - request to extend the double lines. CATG members decided that the Atworth Parish Council should fund this item if it is required. APC can approve the cost and inform Highways to do the work. The cost would be as follows:

Review and Legals for this work	£1,000
Crew to do this work	£1,000
Paint	£500
Total Cost	£2,500

It was suggested that if we need this work carried out, to look at the whole of Atworth to see if other work is required to get all work done at the same time and reduce the cost.

EGS summarised the current problem in Mead Park. EGS to meet with residents and decide on the correct position for the lines ending. It was noted that yellow lines needed to be repainted outside the school. We could also ask members of the community for suggestions regarding where best to place double yellow lines via Facebook – Cllr. Horrell agreed to post a request for suggestions.

8.3 Clerk's Report

8.3.1 Parish Steward: The Clerk reported that he had met with Parish Steward on 27th September to review the month's work.

White gates at the eastern end of the village had been cleaned. The Steward will look into painting them next spring. Various signs cleaned around Bath Road. One Mead Park sign has been removed for a complete refurbishment. Brambles trimmed back at Mt. Pleasant & opposite. Potholes repaired in Coombe Lane and Bradford Road, and a cluster of 11 repaired by 232 Little Chalfield. 12 gulleys and grips cleared along same length.

8.3.2 Village Hall Wi-Fi:

RC offered an option which would cost £21 a month and support up to 10 concurrent users. EGS suggested that this be itemised as an agenda item at the next meeting.

8.3.3 Refurbishment of village seats and benches

It was noted that Cllr. Hubbard (Melksham Area Board Chairman) claimed the existing benches were not broken and that it would be difficult for him to justify the expenditure. The Area Board next meets on 07 November at 7pm. Cllr. EGS suggested that the Clerk reapply for new benches located at the Neston Park bus stop and in the Recreation Ground adjacent to the Children's Play Area. PMN: Action completed 25/11/18

8.4 Village Hall Report

RC informed that the monkey bars on a new piece of play equipment had been vandalised. Rospa had made their annual playground check concluding that some of the old large timbers may need replacing next year. A further bench on the other side of the playground could give better supervision choices.

8.5 Youth Club report

A report had not been received in the current council year. Action Point SH to request their action plan for removal of branches from adjacent properties, from the roof of the club building.

9. Agenda items

9.1 To consider the Parish Plan

Councillors worked through the existing plan noting any areas which required updating.

Homes and Housing – Item 4 completed

Environment – Items 1 & 3 completed. Parish Clerk to use Facebook to provide information of recycling facilities. The possibility of looking at two LED uplighters such as those supplied by Screwfix was agreed as a positive way forward to illuminate the clock tower on special occasions.

Leisure, Sport and Social Activities – Items 1, 2, 3 & 4 completed. It was agreed that Parish Clerk will provide a sports and exercise link on the Parish Council website to what's available in the village.

Traffic, transport & Highways – Items 1,2,3 & 4 completed

Councillors are to consider what to put into the next Parish Plan. We will need to hold a consultation with people in the community.

9.2 Community Resilience

EGS thanked RC who had visited the Wiltshire Council depot in Warminster to collect resilience equipment including gel sacs, sandbags, hi-vis jackets and salt which is stored in the ACRE store by the Youth Club.

EGS stated that the Flood Plan doesn't include contact details of farmers, or details of vulnerable people which is correct as these items may not be appropriate. The meeting decided therefore to omit those on the grounds of privacy and effectiveness. We do though need a contact cascade and additional signage stored at the west end of the village. At some point we will need to undertake an exercise.

112/18 11. Correspondence

There was no correspondence received.

113/18 11. Any Other Business

There was no other business raised this evening.

114/18 12. Date of the Next Meeting of Atworth Parish Council

The next meeting is to be held on **Wednesday 21st November** 2018 at 6.45pm in Atworth Village Hall. This meeting will set the precept for the coming year.

Meeting closed at 21:00

Signed.....

Date