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## Atworth Parish Council

### Minutes of a Meeting of the Parish Council held on Wednesday 19<sup>th</sup> December 2018 at 6.45pm in Atworth Village Hall

**Present:**

Cllrs. Effie Gale-Sides (EGS) (Chairman), Richard Clark (RC), Kathy Hartley (KH), Heather Chaplin (HC), Andrew Gooding (AG) Arnold Snowball (AS)  
Clerk: Phil McMullen

**Ref. Agenda items**

127/18 1. **Welcome**

The Chairman welcomed those present to the meeting this evening.

128/18 2. **Apologies for absence**

The Clerk reported that apologies had been received from PCSO Maggie Ledbury and Cllr. Sarah Horrell.

129/18 3. **Declarations of interest**

*To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017*

It was noted that RC and AS are trustees of the Atworth Village Hall Charity.

4. **Questions to the Chair of the Council by Members of the Public**

*Public speaking time is restricted to 15 minutes in total*

**Public Participation**

There were no members of the public at the meeting this evening.

**Reconvene meeting**

The meeting was reconvened.

130/18 5. **To Receive Reports from our partner organisations**

5.1 Police report

ED12 – Shaw, Whitley, Atworth, Broughton Gifford, Beanacre and Berryfield

November showed 39 crimes for the beat area, against the average of 33.9 offences for this same month over the last two years. The largest three crime groups that accounted for 74% of ED12 crime are as follows:

Violence against the Person showed 14 reported crimes, compared to an average of 12.7 offences.

Theft showed 8 reported crimes, compared to an average of 4.6 offences.

Criminal Damage showed 7 reported crimes, compared to an average of 7.5 offences.

5.2 Wiltshire Councillor

Cllr. Alford was not present this evening and no report was submitted.

It was noted that Mrs Linda Roberts had been appointed as Clerk for Melksham Town Council.

5.3 Village Hall committee

It was noted that the Village Hall now had new radiators installed, which had made a great difference to the comfort of those present.

#### 5.4 Atworth Youth Club

There was no report submitted this evening.

### 131/18 6. **Planning Applications**

There were no new planning applications to consider this evening.

### 132/18 7. **Minutes of Previous Meeting**

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in November.

Proposed by AG and seconded by KH and all those present were in agreement that the minutes represented a true record of the meeting. The minutes were duly signed by the Chairman.

### 133/18 8. **Clerk's Report**

*Updates on the following actions arising from previous minutes:*

#### 8.1 Parish Steward update

Parish Steward: The Clerk reported that the Parish Steward had been in Atworth on 17<sup>th</sup> and 18<sup>th</sup> December. A worksheet had been submitted on 6<sup>th</sup> December. This had included checking the eastern bus shelter for flooding, as reports received suggested that leaves were preventing correct drainage. The Clerk had not yet had a chance to speak with the Steward regarding what work had been completed.

The Clerk also reported that the Speed Indicator Device (SID) had been returned to base for new batteries and recalibration.

#### 8.2 Planter for the Village Hall

The clerk reported that this work was being undertaken on 22nd and 23rd January.

#### 8.3 trees over-hanging the pavement between 149 and 150 Bath Road

EGS explained that she had looked at the issue and considered that the branches were quite high up and unlikely to interfere with pedestrians. The house at 160 has an overgrowing buddleia – EGS would speak to the residents.

#### 8.4 Village benches – Update

It was noted that the Area Board had granted £499 towards the purchase of two new benches at their meeting on 07 November. The plan was to have two replacement benches, with commemorative plaques, by the clock tower, and two new benches located as requested at the Area Board, one at the far end of the village and one in the recreation Ground. There was no progress to be reported at this meeting.

#### 8.5 Advert for a new flag-person

The Clerk reported that he had as requested advertised the vacancy on Facebook after the last meeting. Unfortunately no volunteers had come forward. The Clerk was asked to put something on the Parish Council noticeboards asking for a volunteer to step forward.

### 134/18 9. **Finance**

#### 9.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in			December 2018				
Date	Payee Name	DD/Chq No	Net £	VAT £	Gross £	Payment Details	Approved By
	Richard Clark	DD	14.40	-	14.40	Travelling exp. PEAS store	
	Rialtas Business Solutions VAT 920 9508 27	DD	119.00	23.80	142.80	Alpha finance software maintenance	
	Atworth Village Hall	DD	4500.00	-	4500.00	Funding for VH refurb	
	Philip McMullen						
		DD	429.34	-	429.34	Salary and Office Allowance	pre-approved at June meeting
	HMRC						
		DD	107.34	-	107.34	HMRC income tax for wages	pre-approved at June meeting

Proposed by AG and KH, approved by all

## 9.2 Approval to accept Budget Monitoring Statement to end of November 2018

Atworth Parish Budget Monitoring 2018/19			
December 2018			
Expenditure	Annual Budget	Spend to date	Balance Remaining
	£	£	£
CLERKS SALARY	5,000	4,278	722
CLERK'S OFFICE EXPENSES	500	448	52
WI VILLAGE CLEAN & TIDY	578	288	290
VILLAGE MAINTENANCE	2,690	2,294	397
GENERAL ADMIN	500	99	401
VILLAGE HALL	4,500	-	4,500
VILLAGE HALL RATES	130	121	9
REC RATES	170	162	8
WATER RATES	160	141	19
INSURANCE	4,300	3,497	803
AUDIT FEES	275	290	(15)
PRESENTATIONS	100	50	50
YOUTH CLUB RENT	30	-	30
GRASS CUTTING	4,000	-	4,000
ARMISTICE WREATH (S.137*)	20	17	3
COMMUNITY RESILIENCE EQ	0	234	(234)
NOTICE BOARDS	1,500	580	920
VILLAGE ENHANCEMENTS	1,000	58	942
CLOCK TOWER SITE IMPROV	1,000	-	1,000
CLOCK TOWER ILLUMINATIC	1,250	-	1,250
BENCHES	0	-	0
SID DEPLOYMENT	400	100	300
WALC	420	396	24
SLCC	50	41	9
VAT	-	-	-
<b>Total Expenditure</b>	<b>28,573</b>	<b>13,094</b>	<b>15,479</b>
<b>Income</b>	<b>£</b>	<b>£</b>	<b>£</b>
PRECEPT	28,573	28,573	-
Grants	-	499	-
Interest	-	-	-
HMRC Tax refund	-	1,200	1,200
VAT refund	-	-	0
<b>Total Income</b>	<b>28,573</b>	<b>30,272</b>	<b>- 1,200</b>
<b>Net Expenditure</b>	<b>-</b>	<b>(17,178)</b>	<b>16,679</b>
<b>Balance Brought Forward</b>	<b>15,877</b>		
<b>Current Balance (Cash)</b>	<b>33,056</b>		
<b>Current Balance (Deposit)</b>	<b>-</b>		
<b>Current Balance (Bank)</b>	<b>32,776</b>		
<b>=Unpresented cheques</b>	<b>- 280</b>		

Ring Fenced Funds

Proposed by RC and seconded by KH and approved by all.

## 135/18 10. Agenda items

10.1 To consider the PRECEPT for the year 2019/20

EGS explained that the draft budget for next year had been circulated for comment. The net effect of the proposal is that there will be no increase to the tax deducted from parishioners.

A vote was taken and it was unanimously RESOLVED that the total Atworth Parish Precept for the year 2019/20 should be set at £28,521, tax base 493, Charge band D £57.87. This represents a 0% change from 2018/19.

*PMN: Completed form returned 21/12/18*

There was a short discussion concerning uplighting the Clock Tower. AG wished to see a proposal defining what we wished to achieve. It was agreed that the subject should be tabled as an agenda item at the next meeting and discussed in more detail.

#### 10.2 Repairs to the Clock Tower Roof

EGS explained that we had been advised when the clock was last repaired that the roof itself was potentially unsound. The stone tiles would have to be removed before establishing the state of the timbers. RC reported that he had received two quotes to date. Both had been around £5,000. A third quote was being sought which would break the job down into the cost of the stone, the replacement bearers if required and so on.

Those present were in agreement in principle that RC should progress looking for quotes to repair the roof of the clock tower.

#### 10.3 Hazardous Parking Clock Tower View

Regarding yellow lines, a member of the public had raised the issue of hazardous parking along the entrance to Clock Tower View. Photographic evidence had been provided which the Clerk will pass on to Maggie Ledbury. It had been suggested that this was primarily caused by people dropping off students at Churchfields School. The council had agreed that it would visit and monitor the situation, which EGS confirmed had happened. Some people were stopping there for between 35 and 45 minutes whilst dropping children off at the school.

The Clerk reported that the deadline for receipt of waiting and parking restriction requests at Wiltshire Council is 31 January 2019.

The Clerk was asked to establish with Wiltshire Council what the deadline was for the next round of parking restriction requests.

### 136/18 11. Correspondence

A further letter had been received concerning standing water in the eastern bus shelter. This issue had been raised with the Parish Steward and the contractor who is working on the window would also be asked to investigate whether the drainage could be improved.

### 137/18 11. Any Other Business

EGS noted that the net lights are up in the Clock Tower and one letter of thanks had been received. A gentleman from Whitley had kindly offered to go up and erect the lights for us.

Street lights in Mead Park had been mended.

The wreaths are still on the clock tower and would be removed at the end of the year.

### 138/18 13. Date of the Next Meeting of Atworth Parish Council

Wednesday 16th January 2019 **venue to be confirmed**

Meeting closed at 21:00

**Signed**.....

**Date** .....