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Atworth Parish Council

Minutes of a Meeting of the Parish Council held on Wednesday 16th January 2019 at 6.45pm in Atworth St Michaels Church Hall

Present:

Cllrs. Effie Gale-Sides (EGS) (Chairman), Richard Clark (RC), Heather Chaplin (HC), Andrew Gooding (AG), Arnold Snowball (AS) Kathy Hartley (KH), Sarah Horrell (SH)

Clerk: Phil McMullen

Ref. Agenda items

139/19 **1. Welcome**

The Chairman welcomed those present to the meeting this evening.

140/19 **2. Apologies for absence**

The Clerk reported that no apologies for absence had been received this evening.

140/19 **3. Declarations of interest**

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

It was noted that RC and AS are trustees of the Atworth Village Hall Charity.

4. Questions to the Chair of the Council by Members of the Public

Public speaking time is restricted to 15 minutes in total

Public Participation

There were no members of the public at the meeting this evening

Reconvene meeting

The meeting was reconvened.

141/19 **5. To Receive Reports from our partner organisations**

5.1 Police report

ED12 – Shaw, Whitley, Atworth, Broughton Gifford, Beanacre and Berryfields

December showed 38 reported crimes for the beat area, against the average of 34.2 offences for this same month over the last two years. The largest four crime groups that accounted for 87% of ED12 crime are as follows :

Violence against the Person showed 22 reported crimes, compared to an average of 13.2 offences.

Criminal Damage showed 5 reported crimes, compared to an average of 7.4 offences.

Theft showed 3 reported crimes, compared to an average of 4.5 offences.

Burglary showed 3 reported crimes, compared to an average of 2.3 offences.

5.2 Wiltshire Councillor

Cllr. Alford explained that the Area Board hadn't met recently. The Special Schools consultation had been issued – the plan was to have one special school based in Rowde. Cllr. Alford wasn't entirely happy about this; he would prefer to see a school for the Chippenham area for the north of the county as well as in Rowde. There is also a new outdoor education facility being established at Lackham College. Cllr Alford also touched on the contentious application for a Splashpad in the Playing Fields in Melksham, and mentioned that Rhys Schell has now left the Community Engagement role for Melksham.

There has now been a new bus stop sign installed by the Bear Garage – Cllr. Alford was warmly thanked for his help in achieving this.

5.3 Village Hall committee

RC reported that the radiators have been installed. The table under the slide in the playground has been broken and will need to be fixed. A good ROSPA report had been received, but there is equipment in the play area that needs replacing in the next year or two.

5.4 Atworth Youth Club

SH reported that the Youth Club was progressing satisfactorily.

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6. Planning Applications

Councillors to consider planning application(s) received

1. Application Ref: 18/11652/FUL

Proposed first floor extension, porch replacement & single storey rear extension

At: East Farm Barn, 159 Bath Road, Atworth, SN12 8JR

The meeting agreed to 'No Comment' regarding this particular application.

2. Application Ref: 18/11724/FUL

Convert existing garage, erect single storey side extension to form new garage

At: 7 Nursery Close, Atworth, SN12 8HX

The meeting agreed to 'No Comment' regarding this particular application.

3. Application Ref: 19/00193/FUL

Air conditioning units on roof at unit 9 Atworth Business Park SN12 8SB

AG observed that the application had been advertised particularly late – the cut off date of 12th February however had remained unchanged despite the late announcement.

AG further observed that the applicant had included out-dated noise survey data. He would be writing seeking reassurance that an updated survey was undertaken in order to reduce the impact of the noise.

The meeting agreed that the Council has No Objections, subject to the condition that a specialist report on the potential for noise impact is submitted.

The Clerk duly signed and submitted the Parish Council's comments to Wiltshire Council.

143/19 **7. Minutes of Previous Meeting**

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in December 2018.

Proposed by AG and seconded by RC and all those present were in agreement that the minutes represented a true record of the meeting. The minutes were duly signed by the Chairman.

144/19 **8. Clerk's Report**

Updates on the following actions arising from previous minutes:

8.1 Parish Steward update

Parish Steward: The Clerk reported that the Parish Steward had last been in Atworth on 17th and 18th December. He was next due on 28th and 29th January.

The Clerk also reported that the Speed Indicator Device (SID) had been returned to base for new batteries and recalibration.

A quote had been received for a new device should it be proved necessary to purchase one – the cost was approximately £3,000, which would be divided between three councils. It was noted that this was acceptable so long as Atworth receives value for money, i.e. the SID is located in Atworth for 1/3rd of the time.

8.2 Planter for the Village Hall

The clerk reported that this work was being undertaken on 22nd and 23rd January.

8.3 Village benches – update

EGS stated that four new benches would be purchased, including the two funded by the Area Board.

8.4 Advert for a flag-person

The Clerk reported that he had as requested advertised the vacancy on Facebook after the last meeting. Unfortunately no volunteers had come forward. The Clerk had been asked to put something on the Parish Council noticeboards asking for a volunteer to step forward, which had been done.

HC explained that her son Simon was willing to undertake the task. The Clerk was asked to establish how a new lanyard could be attached to the Shell Court flagpole. HC would contact Steve the outgoing Flag Person in order to retrieve the flags. EGS would try to establish the height of the Shell Court flagpole.

145/19 **9. Finance**

9.1 Approval of Payment Schedule and authorisation of cheques

Proposed by AS and seconded by RC, approved by all and the Schedule was duly signed.

9.2 Approval to accept Budget Monitoring Statement for January 2019

Atworth Parish Budget Monitoring 2018/19

January 2019	Annual Budget	Spent to date	Balance Remaining
Expenditure	£	£	£
CLERK'S SALARY	5,000	4,760	234
CLERK'S OFFICE EXPENSES	500	497	3
W/ VILLAGE CLEAN & TOY	578	289	289
VILLAGE MAINTENANCE	2,800	1,997	803
GENERAL ADMIN	500	79	421
VILLAGE HALL	4,000	4,000	0
VILLAGE HALL RATES	130	121	9
SEC RATES	270	162	9
WATER RATES	160	141	19
INSURANCE	4,300	3,497	803
AUDIT FEES	275	235	40
PRESIDENTIONS	300	90	90
YOUTH CLUB RENT	30	0	30
GRASS CUTTING	4,000	0	4,000
AMMUNITION WEAR (S.137)	20	17	3
COMMUNITY RESILIENCE CD	0	195	-195
NOTICE BOARD	1,500	696	2,196
VILLAGE ENHANCEMENTS	1,000	58	942
CLOCK TOWER SIGNARMON	2,000	0	2,000
CLOCK TOWER ILLUMINATI	1,250	0	1,250
BENCHES	0	116	-116
SID DEPLOYMENT	400	100	300
WACC	420	395	24
SECC	50	41	9
VAT		2,230	-2,230
Total Expenditure	28,973	18,569	10,404
Income	£	£	£
PRECEPT	28,973	28,973	-
Grants		499	-
Interest		-	-
HRBC Tax refund	1,200	-	1,200
VAT refund		0	0
Total Income	28,973	30,272	1,299
Net Expenditure	-	(11,704)	(11,295)
Balance Brought Forward	15,877		
Current Balance (Credit)	27,582		
Current Balance (Debit)	-		
Current Balance (Bank)	27,582		
Unapportioned surplus	-		

Acceptance of the Budget Monitoring Statement was Proposed by RC and seconded by AG and approved by all.

146/19 10. **Agenda items**

10.1 Project Proposal: Lighting the Clock Tower

RC said he would like to know firstly whether the lighting is needed, and secondly would like to see an artists' impression of what's envisaged as he is unclear at present what the objective is. AG agreed that we need to understand what we are trying to achieve.

AS said that it's something which shows people that they have arrived in Atworth. The idea is for two floodlights to be placed on the grass either side of the Clock Tower, one on the narrow piece of grass alongside the footpath on the western side and one opposite, i.e. one on each corner, which would light up three sides of the Tower. He would like to see two concrete slabs and the lights, 100w LED, fastened onto them and a 432mm high industrial wire cage fastened onto the slab to prevent vandalism.

AS would bring an example photograph to the next meeting and would produce detailed drawings.

EGS explained that there is more which needs to be considered with Highways and Planning such as potential light pollution advice and accessing electricity.

The *principle* of illuminating the clocktower was voted on; five were in favour and two abstained.

10.2 Repairs to the Clock Tower Roof

EGS explained that we had been advised when the clock was last repaired that the roof itself was potentially unsound. The stone tiles would have to be removed before establishing the state of the timbers.

RC reported that he had received two quotes to date. Both had been around £5,000. A third quote was being sought which would break the job down into the cost of the stone, the replacement bearers if required and so on.

Those present were in agreement in principle that RC should progress looking for quotes to repair the roof of the clock tower. EGS, RC and AG to consider the quotes received to ensure they are like-for-like.

147/19 11. **Correspondence**

There had been no correspondence received this evening.

148/19 11. **Any Other Business**

AS asked that we could have new identity cards issued. It was agreed that photographs would be taken at the February meeting, so councillors should arrive early.

EGS has arranged for the overhanging buddleia referred to at the previous meeting to be cut back.

149/19 13. **Date of the Next Meeting of Atworth Parish Council**

Wednesday 20th February 2019 in Atworth Village Hall

Meeting closed at 20:15

Signed.....

Date