



<http://www.atworth.org>

Philip C.E. McMullen, Parish Clerk, 37 Sandridge Road, Melksham, Wiltshire SN12 7BQ
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10 February 2019

Please be advised that Parish Councillors are summoned and the public invited to attend a meeting of Atworth Parish Council to be held on **Wednesday 20th February 2019 at 6.45 pm** in **Atworth Village Hall** to consider the agenda below.

Councillors are requested to arrive at 6.30pm in order that photographs may be taken for new passes to be issued

AGENDA

1. **Welcome**

2. **Apologies for Absence** (*apologies received in advance from Cllr. Horrell*)

3. **Declarations of interest**

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

4. **Questions to the Chair of the Council by Members of the Public**

Public speaking time is restricted to 15 minutes in total

5. **To Receive Reports from our partner organisations**

5.1 Police report

5.2 Wiltshire Councillor

5.3 Village Hall committee

5.4 Atworth Youth Club

5.5 CATG report

6. **Discuss Planning Applications**

Plans are available in full on Wiltshire Council's website at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

7. Minutes

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held on 16th January 2019

[Link to copy of minutes](#)

8. Clerk's Report

Updates on the following actions arising from previous minutes:

8.1 Parish Steward update

8.2 Planter for the Village Hall

8.3 Flagpole update

9. Finance

9.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in		February 2019					
Date	Payee Name	DD/Chq	Net £	VAT £	Gross £	Payment Details	Approved By
	AW Services	DD	40.00	-	40.00	Final grass cutting invoice	
	Valley View Fencing VAT No 274966354	DD	430.00	86.00	516.00	Village hall planter	
	Wiltshire Council	DD	88.84	0.00	88.84	School warning sign contribution	
	Philip McMullen	DD	366.39	-	366.39	Salary and Office Allowance	pre-approved at June meeting
	HMRC	DD	91.60	-	91.60	HMRC income tax for wages	pre-approved at June meeting

9.2 Approval to accept Budget Monitoring Statement to end of January 2019

Link: [Budget monitoring statement](#)

10. Agenda items

10.1 Grass cutting – renewal of contract

10.2 Repairs to the Clock Tower Roof

10.3 Clock tower lighting project update

11. Correspondence

Councillors to note any correspondence received ahead of the meeting

12. Any Other Business

To receive any other relevant business that did not arrive in time for the agenda. No financial payments can be made at this point.

13. Date of the Next Meeting of Atworth Parish Council

Wednesday 20th March 2019 in Atworth Village Hall