



<http://www.atworth.org>

Philip C.E. McMullen, Parish Clerk, 37 Sandridge Road, Melksham, Wiltshire SN12 7BQ
Email Clerk@Atworth.org

08 March 2019

Please be advised that Parish Councillors are summoned and the public invited to attend a meeting of Atworth Parish Council to be held on **Wednesday 20th March 2019 at 6.45 pm** in **Atworth Village Hall** to consider the agenda below.

AGENDA

1. **Welcome**

2. **Apologies for Absence**

3. **Declarations of interest**

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

4. **Questions to the Chair of the Council by Members of the Public**

Public speaking time is restricted to 15 minutes in total

5. **To Receive Reports from our partner organisations**

5.1 Police report

5.2 Wiltshire Councillor

5.3 Village Hall committee

5.4 Atworth Youth Club

5.5 CATG report

6. **Discuss Planning Applications**

1. **Application Ref:** 19/01686/FUL

Application for Full Planning

Proposal:- Single storey rear extension

At: 16 Mead Park, Atworth, Wiltshire, SN12 8JS

2. Application Ref: 19/02035/FUL

Application for Full Planning

Proposal:- Proposed two storey extension and removal of existing conservatory

At: 166 Bath Road, Atworth, Wiltshire, SN12 8JL

3. Application Ref: 19/02015/LBC

Application for Listed Building Consent

Proposal:- Installation of through floor lift

At: Poplar Farm, Bradford Road, Atworth, Melksham, Wiltshire, SN12 8HY

4. Application Ref: 19/02340/TCA

Application for Work to Trees in a Cons Area

Proposal:- Remove 2 Leylandii Trees

At: Manor Farm House, Bradford Road, Atworth, Melksham, Wiltshire, SN12 8HZ

Plans are available in full on Wiltshire Council's website at

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

7. Minutes

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held on 20th February 2019

Link: [Minutes of the February meeting](#)

8. Clerk's Report

Updates on the following actions arising from previous minutes:

8.1 Parish Steward update

8.2 Planters

8.3 Flagpole

8.4 Benches

9. Finance

9.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in							March 2019
Date	Payee Name	DD/Chq	Net £	VAT £	Gross £	Payment Details	Approved By
	P. McMullen via Amazon VAT No 226659933	DD			19.48	Lanyard for flagpole	
	Atworth WI	DD	288.00	-	288.00	6 months caretaking 2018	
	Philip McMullen	DD	366.39	-	366.39	Salary and Office Allowance	pre-approved at June meeting
	HMRC	DD	91.60	-	91.60	HMRC income tax for wages	pre-approved at June meeting

9.2 Approval to accept Budget Monitoring Statement to end of February 2019

Atworth Parish Budget Monitoring 2018/19

March 2019	Annual Budget	Spend to date	Balance Remaining	CODE
Expenditure	£	£	£	
CLERKS SALARY	5,000	5,587	-587	4000
CLERK'S OFFICE EXPENSES	500	579	-79	4005
WI VILLAGE CLEAN & TIDY	578	288	290	4010
GENERAL ADMIN	500	79	421	4020
INSURANCE	4,300	3,497	803	4030
WALC	420	396	24	4050
SLCC	50	41	9	4052
BENCHES	0	-116	116	4065
CLOCK TOWER ILLUMINATIC	1,250	7	1,243	4066
SID DEPLOYMENT	400	189	211	4070
VILLAGE MAINTENANCE	2,690	1,997	693	4100
AUDIT FEES	275	235	40	4157
VILLAGE HALL RATES	130	121	9	4200
REC RATES	170	162	8	4201
VILLAGE HALL	4,500	4,500	0	4203
WATER RATES	160	141	19	4205
GRASS CUTTING	4,000	2,750	1,250	4215
ARMISTICE WREATH (S.137*)	20	17	3	4250
YOUTH CLUB RENT	30	0	30	4261
PRESENTATIONS	100	50	50	4265
Clock Tower	0	0	0	4300
COMMUNITY RESILIENCE EQ	0	195	-195	4320
NOTICE BOARDS	1,500	-686	2,186	4335
VILLAGE ENHANCEMENTS	1,000	574	426	4336
CLOCK TOWER SITE IMPROV	1,000	0	1,000	4337
VAT		2,772	-2,772	515
Total Expenditure	28,573	23,375	5,198	
Income	£	£	£	
PRECEPT	28,573	28,573	-	1176
Grants		499		1050
Interest			-	1190
HMRC Tax refund		1,200	- 1,200	120
VAT refund			0	115
Total Income	28,573	30,272	- 1,200	
Net Expenditure	-	(6,897)	6,398	
Balance Brought Forward	15,877			
Current Balance (Cashbook)	22,774			
Current Balance (Deposit)	-			
-Current Balance (Bank)	22,775			
=Unpresented cheques		1		

10. Agenda items

- 10.1 Grass cutting – renewal of contract
- 10.2 Repairs to the Clock Tower Roof
- 10.3 Clock tower lighting project update
- 10.4 the Parish Assembly

11. Correspondence

Councillors to note any correspondence received ahead of the meeting

12. Any Other Business

To receive any other relevant business that did not arrive in time for the agenda. No financial payments can be made at this point.

13. Date of the Next Meeting of Atworth Parish Council

Wednesday 17th April 2019 in Atworth Village Hall (the Parish Assembly)