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## Atworth Parish Council

### Minutes of a Meeting of the Parish Council held on Wednesday 20<sup>th</sup> February 2019 at 6.45pm in Atworth Village Hall

**Present:**

Cllrs. Effie Gale-Sides (EGS) (Chairman), Richard Clark (RC), Arnold Snowball (AS), Kathy Hartley (KH),

Clerk: Phil McMullen

**Ref. Agenda items**

150/19

**1. Welcome**

The Chairman welcomed those present to the meeting. It was noted that we are quorate this evening.

151/19

**2. Apologies for absence**

The Clerk reported that Cllrs. Sarah Horrell (SH) Heather Chaplin (HC) and Andrew Gooding (AG) had offered apologies for this meeting.

152/19

**3. Declarations of interest**

*To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017*

It was noted that RC and AS are trustees of the Atworth Village Hall Charity.

**4. Questions to the Chair of the Council by Members of the Public**

*Public speaking time is restricted to 15 minutes in total*

**Public Participation**

There were no members of the public at the meeting this evening

**Reconvene meeting**

The meeting was reconvened.

153/19

**5. To Receive Reports from our partner organisations**

5.1 Police report (received via e-mail)

ED12 Beat Code monthly report for February 2019

Atworth

11<sup>th</sup> Theft of a red quad bike – Local Farm.

5.2 Wiltshire Councillor

Cllr. Alford explained that the Area Board had met on 13<sup>th</sup> February. An organisation called Community Family Care attended who have been awarded a contract using LYN funding and will be doing work with young people who are facing difficulties in their lives. The Oak school has a CCG funded support worker, however there is an issue with young people who aren't suffering from recognised mental health issues but nevertheless need high quality specialist support to keep them on the right path. Phil himself has been newly appointed as the Mental Health Champion across the county. There was also a Melksham Campus update presented to the Area Board. The project is a further 4 months behind, and now should be completed in 2021. There is a plan in place for Melksham House to ensure it is preserved.

5.3 Village Hall committee

RC reported that there had been issues with the Copse being damaged and used as an unapproved BMX trail. Atworth Village Hall (AVH) trustees had expected to have had a discussion with those who had recently

requested a BMX trail. Possible provision of a trail is currently being investigated by the AVH committee.

#### 5.4 Atworth Youth Club

EGS noted that the WI has given a grant towards improvements to the Youth Club facilities.

#### 5.5 CATG report.

RC reported that the CATG had met on 7<sup>th</sup> Feb 2019. A question had been raised over whether or not the Parish Council wishes to extend the yellow lines at Mead Park at their own cost, noting that £2500 needed to be paid to cover legal expenses. Councillors had been asked to consider areas which would benefit from parking restrictions.

It was noted that future requests for MetroCounts in the Parish should be made via [Roadsafetydriving@wiltshire.gov.uk](mailto:Roadsafetydriving@wiltshire.gov.uk)

The Parish Council has also been asked to consider any requirements for pathway and pavement improvements and present to the next CATG meeting on 9<sup>th</sup> May 2019. EGS stated that the footpath at Bradford Road from Coronation Road to halfway along Bradford Road needs improving. EGS would provide details to Richard.

### 154/19 6. Planning Applications

#### 6.1 Councillors to consider planning application(s) received

It was noted that a planning appeal had been submitted on the part of Oliveford Ltd.  
8 Atworth Business Park, Bath Road, Atworth, SN12 8SB  
Extension to existing building (Use Class B8), extension to service road, landscaping and associated works.  
Appeal reference: APP/Y3940/W/18/3216228

Original planning application reference: Planning Application 18/04589/FUL

<https://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

It was also noted that there has been an application to vary a premises licence at Lowden Garden Centre.

### 155/19 7. Minutes of Previous Meeting

#### 7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in January 2019

Proposed by RC and seconded by AS and all those present were in agreement that the minutes represented a true record of the meeting. The minutes were duly signed by the Chairman.

### 156/19 8. Clerk's Report

*Updates on the following actions arising from previous minutes:*

#### 8.1 Parish Steward update

Parish Steward: The Clerk reported that the Parish Steward had visited Atworth on 28<sup>th</sup> and 29<sup>th</sup> January.

Potholes were repaired in Purlpit, gullies were checked and cleared in Atworth and Purlpit. Signage washed and cleaned. Gullies dug out in Bradford Road.

EGS noted that there is an overhanging hedge in Purlpit. AS noted that the footpath to the boundary near Lowden Garden Centre is very overgrown.

The Clerk also reported that the Speed Indicator Device (SID) had been recalibrated and is now working again. New batteries would however need to be purchased to replace the faulty one. This would cost considerably less than the £3,000 quoted for a new device, although once again the cost would be divided between three councils.

## 8.2 Planter for the Village Hall

The clerk reported that this work had been undertaken on 22nd January. There is a lining which will be delivered to the Clerk.

## 8.3 Flagpole update

The Clerk had been asked to establish how a new lanyard could be attached to the Shell Court flagpole. Lanyard cost: £14.99 for an 80 foot lanyard

EGS reported that the flagpole at Shell Court is 22ft/7 metres approx.

Clerk reported that Light Fantastic .uk had quoted £50. RC proposed and KH seconded and all were in favour that the work goes ahead.

157/19

## 9. Finance

### 9.1 Approval of Payment Schedule and authorisation of cheques

Proposed by AS and seconded by RC, approved by all and the Schedule was duly signed.

### 9.2 Approval to accept Budget Monitoring Statement for February 2019

Atworth Parish Budget Monitoring 2018/19			
February 2019			
	Annual Budget	Spend to date	Balance Remaining
<u>Expenditure</u>	£	£	£
CLERKS SALARY	5,000	5,170	-170
CLERK'S OFFICE EXPENSES	500	537	-37
WI VILLAGE CLEAN & TIDY	578	288	290
GENERAL ADMIN	500	79	421
INSURANCE	4,300	3,497	803
WALC	420	396	24
SLCC	50	41	9
BENCHES	0	-116	116
CLOCK TOWER ILLUMINATIC	1,250	7	1,243
SID DEPLOYMENT	400	100	300
VILLAGE MAINTENANCE	2,690	1,997	693
AUDIT FEES	275	235	40
VILLAGE HALL RATES	130	121	9
REC RATES	170	162	8
VILLAGE HALL	4,500	4,500	0
WATER RATES	160	141	19
GRASS CUTTING	4,000	2,710	1,290
ARMISTICE WREATH (\$137*	20	17	3
YOUTH CLUB RENT	30	0	30
PRESENTATIONS	100	50	50
Clock Tower	0	0	0
COMMUNITY RESILIENCE EQ	0	195	-195
NOTICE BOARDS	1,500	-686	2,186
VILLAGE ENHANCEMENTS	1,000	58	942
CLOCK TOWER SITE IMPROV	1,000	0	1,000
VAT		2,772	-2,772
<b>Total Expenditure</b>	<b>28,573</b>	<b>22,271</b>	<b>6,302</b>
<b>Income</b>	<b>£</b>	<b>£</b>	<b>£</b>
PRECEPT	28,573	28,573	-
Grants		499	
Interest			-
HMRC Tax refund		1,200	1,200
VAT refund			0
<b>Total Income</b>	<b>28,573</b>	<b>30,272</b>	<b>- 1,200</b>
<b>Net Expenditure</b>	<b>-</b>	<b>(8,001)</b>	<b>7,502</b>
<b>Balance Brought Forward</b>	<b>15,877</b>		
<b>Current Balance (Cash)</b>	<b>23,878</b>		
<b>Current Balance (Deposit)</b>	<b>-</b>		
<b>-Current Balance (Bank)</b>	<b>23,878</b>		
=Unpresented cheques	-	0	

Acceptance of the Budget Monitoring Statement was Proposed by RC and seconded by AS and approved by all.

10. **Agenda items**

10.1 Renewal of grass cutting contract

**Grounds Maintenance Report/Quotation**

The Clerk reported that three quotes had been received for grass cutting. Councillors considered the options and were pleased to see the quote from IdVerde included extras such as cleaning the village gates this year.

RC proposed and AS seconded and all were in favour that we accept the preferred quote for 3 years starting at £3628.70. The Clerk was asked to mention an issue with moss on the Recreation Ground.

10.1 Project Proposal: Lighting the Clock Tower

AS was keen to ensure something is in place before winter of next year. Photos were provided of what the project might look like for councillors to consider.

EGS was keen to understand what the power requirements would be. AS stated 200w LED floodlights. Clerk to establish with Wiltshire Council Highways whether there were any guidelines they could provide for powering and lighting the clock tower or similar public buildings. It was noted that power is available in the clock tower itself.

10.2 Repairs to the Clock Tower Roof

EGS explained that we had been advised when the clock was last repaired that the roof itself was potentially unsound. The stone tiles would have to be removed before establishing the state of the timbers. Three separate quotes had been sought, received and considered by councillors to ensure they are like-for-like.

The preferred quote was for the sum of £4712 (ex-VAT), the others being for £5376 and over £10k

Clerk to ask for a reference from the successful company.

Subject to a satisfactory reference being received, proposed by AS and seconded by RC and all were in favour.

11. **Correspondence**

There had been no correspondence received this evening.

11. **Any Other Business**

Photographs were taken for new identity cards to be issued.

RC noted that red brick pavers have been installed across the verge in Bradford Road to replace the concrete. EGS tasked the Clerk with establishing whether permission has been sought as it's within the conservation area. The Parish Council should have been informed as they were before when a driveway was widened.

EGS stated that Russell Brown, Wiltshire Council Senior Conservation Officer had been sent photos of the proposed benches and agreed that they can be replaced without the need for planning permission or listed building consent, so we can proceed. Four new benches would be purchased, including the two funded by the Area Board.

AS stated that he would like to see areas of grass set aside as wildlife havens and cherry trees planted. Support could be obtained from Wiltshire Wildlife. EGS said that this could be done in small stages, for instance opposite the bus stop by the clock tower.

13. **Date of the Next Meeting of Atworth Parish Council**

Wednesday 20th March 2019 in Atworth Village Hall

Meeting closed at 20:15

**Signed**.....

**Date** .....