



<http://www.atworth.org>

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08 April 2019

Please be advised that Parish Councillors are summoned and the public invited to attend a meeting of Atworth Parish Council to be held on **Wednesday 17th April 2019 at 6.45 pm** in **Atworth Village Hall** to consider the agenda below.

### **AGENDA**

1. **Welcome**

2. **Apologies for Absence**

3. **Declarations of interest**

*To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017*

4. **Questions to the Chair of the Council by Members of the Public**

*Public speaking time is restricted to 5 minutes in total*

5. **Discuss Planning Applications Received**

**Application Ref:** 19/03161/FUL

**Application for Full Planning**

**Proposal:-** Demolition of existing outbuilding and construction of one and a half storey 2 bedroom detached dwelling with associated landscaping and parking

**At:** Land to the rear of 133A West Farm, , Atworth, Wilts, SN12 8LA,

Plans are available to view on the website

at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

## 6. Minutes

6.1 To consider, approve and sign the minutes of the Parish Council Meeting held on 20th March 2019

[Link to copy of unapproved minutes](#)

## 7. Finance - Approval of Accounts and Annual Governance Statement 2018/19

7.1 Approval to accept Budget Monitoring Statement to end of the FY 2019

Atworth Parish Budget Monitoring 2018/19			
April 2019	Annual Budget	Spend to date	Balance Remaining
	£	£	£
<b>Expenditure</b>			
CLERKS SALARY	5,000	6,003	-1,003
CLERK'S OFFICE EXPEN	500	620	-120
W1 VILLAGE CLEAN &	578	288	290
GENERAL ADMIN	500	98	402
INSURANCE	4,300	4,959	-659
WALC	420	396	24
SLCC	50	41	9
BENCHES	0	-116	116
CLOCK TOWER ILLUM	1,250	7	1,243
SID DEPLOYMENT	400	189	211
VILLAGE MAINTENAN	2,690	2,285	405
AUDIT FEES	275	235	40
VILLAGE HALL RATES	130	256	-126
REC RATES	170	334	-164
VILLAGE HALL	4,500	4,500	0
WATER RATES	160	141	19
GRASS CUTTING	4,000	2,750	1,250
ARMISTICE WREATH (	20	17	3
YOUTH CLUB RENT	30	25	5
PRESENTATIONS	100	50	50
Clock Tower	0	0	0
COMMUNITY RESILIE	0	195	-195
NOTICE BOARDS	1,500	-686	2,186
VILLAGE ENHANCEM	1,000	574	426
CLOCK TOWER SITE IM	1,000	0	1,000
VAT		2,772	-2,772
<b>Total Expenditure</b>	<b>28,573</b>	<b>25,933</b>	<b>2,640</b>
<b>Income</b>	<b>£</b>	<b>£</b>	<b>£</b>
PRECEPT	28,573	28,573	0
Grants		499	499
Interest			0
HMRC Tax refund		1,200	1,200
VAT refund			0
<b>Total Income</b>	<b>28,573</b>	<b>30,272</b>	<b>1,700</b>
<b>Net Expenditure</b>	<b>-</b>	<b>(4,339)</b>	<b>(4,339)</b>
<b>Balance Brought Forward</b>	<b>15,877</b>		
<b>Current Balance (Cashbook)</b>	<b>20,216</b>		
<b>Current Balance (Deposit A/c)</b>	<b>-</b>		
<b>-Current Balance (Bank)</b>	<b>20,216</b>		
<i>=Unpresented cheques</i>	<i>0</i>		
<b>Ring Fenced Funds</b>			
Defibrillator	554		
Clock Tower	-		
QUEENS LONGEST REIGN PLA	1,000		
VILLAGE ENHANCEMENT; GA	500		
Funeral Bier	50		
	<b>2,104</b>		

7.2 RESOLUTION: Councillors to consider approving the following statement

We, Atworth Parish Council, maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its

effectiveness. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of the council to conduct its business or on its finances. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.

We carried out an assessment of the risks facing the council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.

We maintained throughout the year an adequate and effective system of internal audit of the council's accounting records and control systems.

We took appropriate action on all matters raised in reports from internal and external audit. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and where appropriate have included them in the accounting statements.

### 7.3 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in		April 2019						
Date	Payee Name	DD/Chq	Net £	VAT £	Gross £	Payment Details	Approved By	
	P. McMullen via Amazon VAT No 226659933	DD	8.64	-	8.64	Copier paper		
	Gary Gale-Sides	DD	36.20	-	36.20	Canon toner cartridge		
	Water2Business	DD	143.43	-	143.43	Water rates for Village Hall		
	idVerde	DD	301.15	60.23	361.38	Grounds maintenance 2019 1st instalment		
	RMH Roofing	DD	3,927.00	785.40	4,712.40	Replace roof on clock tower		
	Richard Clark	DD	63.72	-	63.72	paint for clock tower via B&Q		
	Richard Clark	DD	23.00	-	23.00	teak oil for clock tower via b&q		
	Philip McMullen	DD	393.98	-	393.98	Salary and Office Allowance	pre-approved	
	HMRC	DD	98.50	-	98.50	HMRC income tax for wages	pre-approved	

## 8. Correspondence

8.1 Councillors to consider a request received from a resident to receive grants towards facilities hire for the Village Safari and Atworth Camera Club

## 9. Date of the Next Meeting of Atworth Parish Council

Wednesday 17th April 2019 7.15pm in Atworth Village Hall (the Parish Assembly)

Wednesday 15<sup>th</sup> May 2019 in Atworth Village Hall (the Annual Meeting)