



Atworth Parish Council

Minutes of a Meeting of the Parish Council held on Wednesday 17th April 2019 at 6.45pm in Atworth Village Hall

www.atworth.org

Present:

Cllrs. Effie Gale-Sides (EGS) (Chairman), Richard Clark (RC), Arnold Snowball (AS), Kathy Hartley (KH), Heather Chaplin (HC)

Clerk: Phil McMullen

Ref. Agenda items

162/19

1. Welcome

The Chairman welcomed those present to the meeting this evening.

163/19

2. Apologies for absence

The Clerk reported that apologies had been received from Cllr. Andrew Gooding, and from Cllr. Sarah Horrell, who had tendered her resignation.

164/19

3. Declarations of interest

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

It was noted that RC and AS are trustees of the Atworth Village Hall Charity.

4. Questions to the Chair of the Council by Members of the Public

Public speaking time is restricted to 15 minutes in total

Public Participation

There was one member of the public at the meeting this evening who didn't wish to speak.

Reconvene meeting

The meeting was reconvened.

165/19

5. Planning Applications

Application ref. 19/03161/FUL

Demolition of outbuilding and construction of one and a half storey 2-bedroom detached dwelling on land to the rear of 133A West Farm Atworth SN12 8LA

The Councillors considered this application and decided to submit a response of 'No Objections'. Councillors asked that ownership of the adjacent vehicle turning circle be established. The Clerk duly completed a response to this effect.

Plans are available in full on Wiltshire Council's website at

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

166/19

6. Minutes of Previous Meeting

6.1 To consider, approve and sign the minutes of the Parish Council Meeting held on 20th March 2019

Proposed by RC and seconded by AS and all those present were in agreement that the minutes represented a true record of the meeting. The minutes were duly signed by the Chairman.

7.1 Approval to accept Budget Monitoring Statement to end of year 2019

Atworth Parish Budget Monitoring 2018/19			
April 2019	Annual Budget	Spend to date	Balance Remaining
Expenditure	£	£	£
CLERKS SALARY	5,000	6,003	-1,003
CLERK'S OFFICE EXPEN	500	620	-120
WI VILLAGE CLEAN &	578	288	290
GENERAL ADMIN	500	98	402
INSURANCE	4,300	4,959	-659
WALC	420	396	24
SLCC	50	41	9
BENCHES	0	-116	116
CLOCK TOWER ILLUM	1,250	7	1,243
SID DEPLOYMENT	400	189	211
VILLAGE MAINTENAN	2,690	2,285	405
AUDIT FEES	275	235	40
VILLAGE HALL RATES	130	256	-126
RECRATES	170	334	-164
VILLAGE HALL	4,500	4,500	0
WATER RATES	160	141	19
GRASS CUTTING	4,000	2,750	1,250
ARMISTICE WREATH (20	17	3
YOUTH CLUB RENT	30	25	5
PRESENTATIONS	100	50	50
Clock Tower	0	0	0
COMMUNITY RESILIE	0	195	-195
NOTICE BOARDS	1,500	-686	2,186
VILLAGE ENHANCEM	1,000	574	426
CLOCK TOWER SITE IN	1,000	0	1,000
VAT		2,772	-2,772
Total Expenditure	28,573	25,933	2,640
Income	£	£	£
PRECEPT	28,573	28,573	0
Grants		499	499
Interest			
HMRC Tax refund		1,200	1,200
VAT refund			0
Total Income	28,573	30,272	1,699
Net Expenditure	-	(4,339)	3,840
Balance Brought Forward	15,877		
Current Balance (Cashbook)	20,216		
Current Balance (Deposit A/c)	-		
-Current Balance (Bank)	20,216		
<i>=Unpresented cheques</i>	<i>0</i>		
Ring Fenced Funds			
Defibrillator	554		
Clock Tower	-		
QUEENS LONGEST REIGN PLA	1,000		
VILLAGE ENHANCEMENT; GA	500		
Funeral Bier	50		
	2,104		

Acceptance of the Budget Monitor was Proposed by RC seconded by AS and duly approved by all present.

7.2 RESOLUTION: Councillors to consider approving the following statement

We, Atworth Parish Council, maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of the council to conduct its business or on its finances. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.

We carried out an assessment of the risks facing the council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.

We maintained throughout the year an adequate and effective system of internal audit of the council's accounting records and control systems.

We took appropriate action on all matters raised in reports from internal and external audit. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and where appropriate have included them in the accounting statements.

HC proposed , RC seconded and all were in favour that the statement be formally adopted

7.3 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in April 2019

Date	Payee Name	DD/Chq	Net £	VAT £	Gross £	Payment Details	Approved By
	P. McMullen via Amazon VAT No 226659933	DD	8.64	-	8.64	Copier paper	
	Gary Gale-Sides	DD	36.20	-	36.20	Canon toner cartridge	
	Water2Business	DD	143.43	-	143.43	Water rates for Village Hall	
	WALC	DD	388.83	77.77	466.60	WALC and NALC subscriptions	
	idVerde	DD	301.15	60.23	361.38	Grounds maintenance 2019 1st instalment	
	RMH Roofing	DD	3,927.00	785.40	4,712.40	Replace roof on clock tower	
	Richard Clark	DD	63.72	-	63.72	paint for clock tower via B&Q	
	Richard Clark	DD	23.00	-	23.00	teak oil for clock tower via b&q	
	RMH Roofing	DD	80.00	16.00	96.00	Weather vane refurb	
	Philip McMullen	DD	393.98	-	393.98	Salary and Office Allowance	pre-approved
	HMRC	DD	98.50	-	98.50	HMRC income tax for wages	pre-approved

Acceptance of the Payment Schedule was proposed by AS and seconded by RC. All present were in favour.

168/19 8. Correspondence

8.1 Councillors to consider a request received from a resident to award grants towards facilities hire for the Village Safari and Atworth Camera Club. EGS recommended that we await a formal application from the Village Safari and the Camera Club for room hire, since at the moment the correspondence is from a third party and based on hearsay. Those present were in agreement with this recommendation.

The Clerk recommended that a small grant should be considered at the next parish Council meeting to enable the Village Hall Charity to award free room hire to selected groups and organisations should they choose to do so.

This was well received and it was agreed that this be put on the agenda of the next meeting.

169/19 9. Date of the Next Meeting of Atworth Parish Council

Wednesday 17th April 2019 7.15pm in Atworth Village Hall (the Parish Assembly)

Wednesday 15th May 2019 in Atworth Village Hall (the Annual Meeting) at 6.45. Start times of future meetings is to be placed on the next agenda.

Meeting closed at 19:10

Signed.....

Date