



Atworth Parish Council

Minutes of a Meeting of the Parish Council held on Wednesday 17th July 2019 at 6.45pm in Atworth St Michaels Parish Hall

www.atworth.org

Present:

Cllrs. Effie Gale-Sides (EGS) (Chairman), Richard Clark (RC), Kathy Hartley (KH), Heather Chaplin (HC), Arnold Snowball (AS)

Clerk: Phil McMullen

Ref. Agenda items

028/20

1. Welcome

EGS welcomed those present to the meeting this evening.

029/20

2. Apologies for absence

The Clerk reported that apologies had been received from Cllr. Andrew Gooding, PCSO Maggie Ledbury and Cllr. Phil Alford (Wiltshire Council)

030/20

3. Declarations of interest

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

It was noted that RC and AS are trustees of the Atworth Village Hall Charity.

031/20

4. Questions to the Chair of the Council by Members of the Public

Public speaking time is restricted to 15 minutes in total

Public Participation

There were no members of the public at the meeting this evening.

Reconvene meeting

The meeting was reconvened.

032/20

5. To Receive Reports from our partner organisations

5.1 Police report

ED12 Beat Code monthly report for July 2019 Meeting

June's figures

Atworth

No Report

5.2 Wiltshire Councillor - Cllr. Alford

Cllr. Alford wasn't available this evening; no report was submitted.

5.3 Village Hall committee -

RC reported that the Village Hall 200 club would welcome new members.

RC reported that the hole in the wall behind the swing in the recreation ground has grown larger. The Clerk reported that he had arranged for this to be repaired. PCSO Maggie Ledbury has been made aware of the situation.

The Clerk stated that PCSO Maggie Ledbury had submitted a written report via email to explain that she had spoken to the parents of two out of three suspects. " *I have given strong WOA and hopefully*

that will be enough to stop further incidents. Without CCTV or independent witnesses this is the best I can do at this time. I will put a report in on the system in case my WOA have fallen on deaf ears."

The Clerk reported that the revised Quote received was for £375.00 including mortar.

Action on the Clerk to approve the quotation and to advertise the fact that the repairs have to date cost around £1,000. There has been more vandalism to the little shop in the play area.

5.4 Atworth Youth Club – AG would arrange to meet with the Chair via Cllr. Phil Alford.

Carried forward to next meeting

5.5 CATG report - RC reported that he had last attended the CATG meeting on 9th May. The next meeting is in October. Regarding the proposals to extend the double yellow lines, EGS has spoken with PCSO Maggie Ledbury who confirms the yellow lines proposed by the Parish Council in Mead Park should be extended up to the lamp-post. Atworth Court and Fleetwood Rise would comply with the standards. RC to contact Mark Stansby and Andy Cadwallader at Wiltshire Council to progress.

033/20 6. Planning Applications

6.1 Councillors to consider planning application(s) received

Application Ref: 19/05976/FUL

Application for Full Planning

Proposal:- Demolition of existing garage and conservatory. Construction of replacement garage and side/rear extension.

At: The Firs, 5 Chapel Rise, Atworth, SN12 8JZ

Plans are available to view on Wiltshire Council website at <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Councillors voted unanimously to record "no objections" to this application.

Councillors' only concern was that due care is paid to not damaging the wall adjoining the neighbour's garage (at number 4)

Action on the Clerk to report to Wiltshire Council.

034/20 7. Minutes of Previous Meeting

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in June 2019

[Link to unapproved minutes](#)

Proposed by HC and seconded by RC and all those present were in agreement that the minutes represented a true record of the meeting. The minutes were duly signed by the Chairman.

035/20 8. Clerk's Report

Updates on the following actions arising from previous minutes:

8.1 Parish Steward update

Parish Steward: The Clerk reported that the Parish Steward had been active in the parish during the period 01 to 02 July. The Clerk had provided the Steward with a work schedule, all of which had been completed, including cleaning the village gates

Activity	Hand clearing and cutting of growth from drainage gullies and drainage covers	Hand clearing of blocked drainage gullies, gips, culverts, pipes and pits (unable to jet system)	Clearing storm debris from the roads and footways	Pedestrian barriers preparation and painting	Cleaning and straightening of small road signs, street nameplates and bollards	Securing of existing small road signs, verge marker posts and supplied street name plates	Removal of limited purpitt from road signs, bollards and street nameplates	Hand cutting of grass and vegetation in visibility areas	Hand treatment of weeds	Hand clearance of encroaching growth and soils from footways	Repair of small potholes in roads and on footways
Bradford Road (from the edge of the village out past the Stonar turning). Cleared 4 x Gully tops.	✓ Driven inspection of gullies towards Neston. Nothing found overgrown or not working.		✓ Great Chalfield. remove tree debris from CW. 4005758.		Mead Park	✓ cleared sign overgrowth from Purpitt sign 4016067 and road narrows 4016086	✓ National Speed limit signs by Bear Garage. cut back overgrown vegetation. 4036262.	Please pay attention to the are around the eastern village gates (we would love them to be white again as well). Hand washed gates and will be looking into a more longstanding	the length of Atworth		Footway outside the Snadragons nursery is reported as having a pothole which is difficult to navigate. ✓ report of this on app as requiring hot lay. 4006285.
Please write the location against the activity to be completed in that area	Great Chalfield area				✓ Great Chalfield. remove sign overgrowth. 4005778		✓ white gates at Weston end of village. cleared vegetation. 4036280, and washed signs and	✓ Cut back visibility area over bridge on Bradford Road near Molly's Barn. 4030608.		✓ Purpitt 1 x CW PH 4016122	
Please write the location against the activity to be completed in that area	Purpitt ✓ Dug 5 grips 4015970 and cleared 2 gully tops 4016042.				✓ Great Chalfield. clean 9 x direction signs. 4005804.						✓ Bradford Rd. 1 x edge CW PH. 25kg. 4007577 ✓ Bradford Road. 1 x PH adjacent to cover 8kg. 4007603
Please write the location against the activity to be completed in that area					✓ Cleared sign overgrowth, washed all signs on approach to Atworth. 4013088					✓ Purpitt 2x CW PH 4016144	

EGS asked that Cllr. Phil Alford is asked to establish whether a policy can be put in place whereby gravel drives should have a reasonable restraining strip to prevent overspill damage to paths. For instance the path at Snapdragons is damaged, and another property on Bath Road now has gravel spilling over onto the path.

8.2 Planter for the Village Hall

The clerk reported that the planter lining had now been received. A wooden base is to be cut and fitted. The planter will be painted the same colour as the noticeboard and completed with flowers.

8.3 Village benches – update

Outstanding action for 4 benches to be ordered and delivered to EGS for October 2019.

036/20

9. Finance

9.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in		July 2019					
Date	Payee Name	DD/Chq	Net £	VAT £	Gross £	Payment Details	Approved By
	HMRC	DD	128.54	-	128.54	Paye demand to 05 Apr 19	
	ICO	DD	40.00	-	40.00	Data protection fee (annual)	
	WALC	DD	65.00	13.00	78.00	VAT course	
	Philip McMullen	DD	402.91	-	402.91	Salary and Office Allowance	
	HMRC	DD	100.73	-	100.73	HMRC income tax for wages	

Approval of the scheduled payments were Proposed by RC and seconded by AS, approved by all and the Schedule was duly signed.

9.2 Approval to accept Budget Monitoring Statement for Jun 2019

Atworth Parish Budget Monitoring 2018/19
July 2019

Expenditure	Annual Budget	Spend to date	Balance Remaining
	£	£	£
CLERKS SALARY	5,600	1,390	4,210
CLERK'S OFFICE EXPENSES	560	139	421
WI VILLAGE CLEAN & TIDY	580	288	292
GENERAL ADMIN	250	73	177
INSURANCE	4,300	2,084	2,216
WALC	500	389	111
SLCC	50	-	50
BENCHES	2,300	-	2,300
SID DEPLOYMENT	400	13	387
VILLAGE MAINTENANCE	1,690	-	1,690
AUDIT FEES	300	90	210
VILLAGE HALL RATES	130	-	130
REC RATES	170	-	170
VILLAGE HALL	4,500	45	4,455
WATER RATES	160	143	17
GRASS CUTTING	4,500	301	4,199
ARMISTICE WREATH (S.137*)	20	-	20
YOUTH CLUB RENT	30	-	30
PRESENTATIONS	100	65	35
HIGHWAYS WORK	2,500	-	2,500
COMMUNITY RESILIENCE EQUIPMENT	200	-	200
NOTICE BOARDS	1,500	-	1,500
VILLAGE ENHANCEMENTS	1,250	55	1,195
CLOCK TOWER SITE IMPROVEMENTS e 250		4,094	- £3,844
VAT		950	950

Total Expenditure	31,840	10,119	21,721
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Income	£	£	£
PRECEPT	28,521	14,261	14,261
B/F from existing balances	3,319	-	3,319
Grants		-	-
Interest		-	-
HMRC Tax refund		-	-
VAT refund		-	0

Total Income	31,840	14,261	17,580
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Net Expenditure	-	(4,141)	4,141
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Balance Brought Forward	20,216
Current Balance (Cashbook)	24,357
Current Balance (Deposit A/c)	-
-Current Balance (Bank)	24,358
=Unpresented cheques	1

Acceptance of the Budget Monitoring Statement was Proposed by KH and seconded by RC and approved by all.

9.3 To consider an Amendment to the 2018/19 Accounting Statement (reduction of fixed assets)

Acceptance of the Amendment to the Accounting Statement was Proposed by RC and seconded by KH and approved by all. A revised Accounting Statement was duly signed and submitted to the external auditor.

037/20 10. **Agenda items**

10.1 Project: Lighting the Clock Tower

AS explained that an engineer had met with him. They had looked at location and agreed a reduction of the luminations to 90 watts. The lights could go on the end of the bottom step to the clock tower. The engineer is to provide us with an estimate for the cost of the groundwork, cabling, cages and lights.

Highways will need to see a sketch design in order to ensure the illuminations do not affect the traffic.

There is a possibility of a hole needing to be drilled in the Clock Tower for cables, which would require permission from Historic England.

Guideline document from Historic England: <https://content.historicengland.org.uk/images-books/publications/external-lighting-for-historic-buildings/external-lighting2.pdf/>

10.2 Mount Pleasant issue with land.

The Clerk reported that on 10th June Wiltshire Council Estates team had written to say that they had visited Mount Pleasant in the previous week and confirmed that a householder had “grabbed land for their chickens and it looks like cleared the area of small trees/branches, by the large pile of logs in-situ. I am going to write to the owner at Mount Pleasant and inform them they are trespassing on Council land, at this point I could request they sign a licence to use the land at a cost of £350 per annum, or order them to remove the chickens and take down the fences and access gate they have created. The responsibility for any trees on this site would still remain with Wiltshire Council.”

The Parish Council noted the issue and await further information from Wiltshire Council.

038/20 11. **Correspondence**

The Clerk stated that there was no correspondence received.

039/20 12. **Any Other Business**

It was noted that the Notice Boards need some maintenance, as the catches are difficult to undo. Clerk to action.

EGS stated that we have a new Vicar, Jane Palmer, as of 16th July. Council to invite her to our September meeting.

Bus shelter window to be done. Clerk to contact the builder.

EGS confirmed that Neston Park Estate have confirmed that the Dog notices can be placed on Stiles and footpaths locally, but advised that where notices are to be placed on walls/fencing, to check with the tenant. EGS to contact the handyman to arrange.

040/20 13. **Date of the Next Meeting of Atworth Parish Council**

21st August 2019 in Atworth Village Hall, start time: 6.45pm.

Meeting closed at 20:15

Signed.....

Date