



<http://www.atworth.org>

Philip C.E. McMullen, Parish Clerk, 37 Sandridge Road, Melksham, Wiltshire SN12 7BQ
Email Clerk@Atworth.org

24 February 2020

Please be advised that Parish Councillors are summoned and the public invited to attend a meeting of Atworth Parish Council to be held on **Wednesday 26th February 2020 at 6.45 pm** in **Atworth Village Hall** to consider the agenda below.

AGENDA

1. **Welcome**
2. **Apologies for absence**
3. **Declarations of interest**

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

4. **Questions to the Chair of the Council by Members of the Public**

Public speaking time is restricted to 15 minutes in total

Public Participation

Reconvene meeting

5. **To Receive Reports from our partner organisations**

- 5.1 Police report
- 5.2 Wiltshire Councillor
- 5.3 Village Hall committee
- 5.4 CATG report
- 5.5 Footpaths Warden

6. **Planning Applications**

Councillors to consider Planning Applications received

- 6.1 **Application Ref: 20/00306/FUL**

Application for **Full Planning**

Proposal:- Retrospective fence to rear and side of property.

At: 6 Godwins Close, Atworth, Melksham, Wilts, SN12 8LD

Full details are available to view on Wiltshire Council's website at:
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

7. Minutes of Previous Meeting

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in January 2020

<https://atworth.files.wordpress.com/2020/01/unapproved-january-15th-2020-atworth-parish-council-minutes-chairman-copy.pdf>

8. Clerk's Report

Updates on the following actions arising from previous minutes:

8.1 Village noticeboards – update

8.2 Village Benches - update

8.3 SID update

9. Finance

9.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in		February 2020					
Date	Payee Name	DD/Chq No	Net £	VAT £	Gross £	Payment Details	Approved By
	P McMullen	DD	23.47	4.69	28.16	Amazon toner ink refund	
	IdVerde	DD	310.28	62.06	372.34	Grounds Maintenance Works January	
	IdVerde	DD	310.28	62.06	372.34	Grounds Maintenance Works February	
	Parochial Church Council	DD	270.00	-	270.00	Hire of Church Hall for meetings	
	WI	DD	355.74	-	355.74	Litter picking incl. equipment	
	Neston Park	DD	25.00	-	25.00	Youth Club rent	
	Philip McMullen	DD	474.45	-	474.45	Salary and Office Allowance	
	HMRC	DD	118.61	-	118.61	HMRC income tax for wages	

9.2 Approval to accept Budget Monitoring Statement to end of January 2019

Atworth Parish Budget Monitoring 2019/20					
February 2020					
	Annual Budget	Spend to date	Balance Remaining	CODE	
Expenditure	£	£	£		
CLERKS SALARY	5,600	4,643	957	4000	
CLERK'S OFFICE EXPENSES	560	464	96	4005	
W/ VILLAGE CLEAN & TIDY	580	288	292	4010	
GENERAL ADMIN	250	228	22	4020	
INSURANCE	4,300	2,119	2,181	4030	
WALC	500	454	46	4050	
SLCC	50	43	7	4052	
BENCHES	2,300	1,841	459	4065	
SID DEPLOYMENT	400	13	387	4070	
VILLAGE MAINTENANCE	1,690	665	1,025	4100	
AUDIT FEES	300	275	25	4157	
VILLAGE HALL RATES	130	135	(5)	4200	
REC RATES	170	171	(1)	4201	
VILLAGE HALL	4,500	4,545	(45)	4203	
WATER RATES	160	143	17	4205	
GRASS CUTTING	4,500	3,629	871	4215	
ARMISTICE WREATH (S.137*)	20	17	3	4250	
YOUTH CLUB RENT	30	-	30	4261	
PRESENTATIONS	100	65	35	4265	
HIGHWAYS WORK	2,500	-	2,500	4300	
COMMUNITY RESILIENCE EQUIPMENT	200	-	200	4320	
NOTICE BOARDS	1,500	1,579	(79)	4335	
VILLAGE ENHANCEMENTS	1,250	105	1,145	4336	
CLOCK TOWER SITE IMPROVEMENTS eq 250		4,094	(3,844)	4337	
VAT ON PAYMENTS		2,392	(2,392)	515	
HMRC overpayment refund		1,241	(1,241)	120	
Total Expenditure	31,840	29,149	2,691		
Income	£	£	£		
PRECEPT	28,521	28,521	-	1176	
B/F from existing balances	3,319	-	3,319	1180	
Rates b/f from last year	-	306	(306)	1050	
Interest	-	-	-	1190	
HMRC	-	-	-	120	
VAT refund	-	7,975	(7,975)	115	
Total Income	31,840	36,802	(4,962)		
Net Expenditure	-	(7,653)	7,653		
Balance Brought Forward	20,216				
Current Balance (Cashbook)	27,869				
Current Balance (Deposit Ac)	-				
Current Balance (Bank)	27,778				
=Unpresented cheques	- £91				

10. Agenda items

- 10.1 Annual Parish Assembly
- 10.2 Dropped Kerbs
- 10.3 Clocktower repairs
- 10.4 APC website
- 10.5 Atworth Film Club proposal
- 10.6 Green Infrastructure and Open Spaces Survey

11. Correspondence

12. Any Other Business

13. Date of the Next Meeting of Atworth Parish Council

25th March in the Village Hall