



<http://www.atworth.org>

Philip C.E. McMullen, Parish Clerk, 37 Sandridge Road, Melksham, Wiltshire SN12 7BQ
Email Clerk@Atworth.org

8th July 2020

Please be advised that there is to be a conference meeting of Atworth Parish Council, to be held on **Wednesday 15th July 2020 at 6.45 pm** to consider the agenda below. Comments are welcome and invited.

AGENDA

- 1. Introduction**
- 2. Approval of Notes from Previous Meeting**
- 3. Receive reports from external agencies**
- 4. Planning Applications**

4.1 Application Ref: 20/04805/TCA

Application for Work to Trees in a Cons Area

Proposal:- T1 - Crown reduce Weeping Willow tree by approximately 2m
T2 - Re-shape Pear tree by reducing selected branches by approximately 1.5 m
T3 - Re-shape magnolia tree by reducing selected branches by approximately 1.5 m

At: 84 Bradford Road, Atworth, SN12 8HY

4.2 Application Ref: 20/04789/FUL

Application for Full Planning

Proposal:- Single storey side extension

At: 53 Bath Road, Atworth, Melksham, Wiltshire, SN12 8JY

Details are available to view on Wiltshire Council's website at:

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

- 5. Finance**

5.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in		Jul-20					
Date	Payee Name	DD/Chq No	Net £	VAT £	Gross £	Payment Details	Approved By
	Atworth W.I	DD	288.00	-	288.00	Village caretaking	
	Brian Flynn	DD	15.60	-	15.60	Footpaths warden	
	IdVerde	DD	310.28	62.06	372.34	Grounds Maintenance Works July	
	Roger Hatherall	DD	90.00	-	90.00	Internal audit bill 2020	
	Philip McMullen	DD	486.02	-	439.74	Salary and Office Allowance	
	HMRC	DD	121.51	-	109.93	HMRC income tax for wages	

[Link to approvals file](#)

5.2 Approval to accept Budget Monitoring Statement as at July 2020

Atworth Parish Budget Monitoring 2020/21
July 2020

	Annual Budget	Spend to date	Balance Remaining	CODE
<u>Expenditure</u>	£	£	£	
CLERKS SALARY	5,600	1,591	4,009	4000
CLERK'S OFFICE EXPENSES	560	159	401	4005
WI VILLAGE CLEAN & TIDY	580	-	580	4010
GENERAL ADMIN	500	43	457	4020
INSURANCE	4,300	3,257	1,043	4030
WALC	500	408	92	4050
SLCC	50	-	50	4052
BENCHES	3,800	1,062	2,738	4065
SID DEPLOYMENT	400	-	400	4070
VILLAGE MAINTENANCE	1,700	-	1,700	4100
AUDIT FEES	300	-	300	4157
VILLAGE HALL RATES	135	157	(22)	4200
REC RATES	170	174	(4)	4201
VILLAGE HALL	6,000	-	6,000	4203
WATER RATES	145	146	(1)	4205
GRASS CUTTING	4,500	931	3,569	4215
ARMISTICE WREATH (S.137*)	20	-	20	4250
YOUTH CLUB RENT	30	-	30	4261
PRESENTATIONS	100	-	100	4265
HIGHWAYS WORK	5,000	-	5,000	4300
COMMUNITY RESILIENCE EQUIPMENT	450	-	450	4320
INFORMATION BOARDS	3,000	-	3,000	4331
TREE PLANTING AND WILDINGS	2,000	-	2,000	4332
NOTICE BOARDS	0	-	0	4335
VILLAGE ENHANCEMENTS	1,250	146	1,104	4336
CLOCK TOWER	0	-	0	4337
VAT ON PAYMENTS	0	505	(505)	515
HMRC	-	-	0	120
Total Expenditure	41,090	8,579	32,511	
Income	£	£	£	
PRECEPT	28,521	14,164	14,261	1176
B/F from existing balances			-	1180
HMRC			0	120
Interest			-	1190
VAT refund			0	115
Total Income	28,521	14,164	14,261	
Net Expenditure	-	(5,585)	18,250	
Balance Brought Forward	24,378			
Current Balance (Cashbook)	29,963			
Current Balance (Deposit A/c)	-			
-Current Balance (Bank)	29,964			
=Unpresented cheques		£1		

[Link to file](#)

6. Clerk's report

6.1 Current Legislation update

6.2 End of Year Audit

6.3 Update on Casual Vacancy on Atworth Parish Council

6.4 GDPR

7. Agenda Items

7.1 Flags

7.2 Bath Road eastern bus shelter

7.3 Benches and noticeboard.

7.4 Tree planting

7.5 Councillors to note: there is no scheduled August meeting of the Parish Council (summer break)

all non-urgent actions c/f to post Covid-19 emergency

8. Correspondence

8.1 Letter from a resident regarding problem with footpath through Godwins Close.

[Copy of letter](#)

[Copy of follow-up letter](#)

The Clerk requests councillors to consider ways to address the issue, such as new signage, bollards, or a letter to residents.

9. Date of the Next Scheduled Meeting

23rd September 2020