



<http://www.atworth.org>

Philip C.E. McMullen, Parish Clerk, 37 Sandridge Road, Melksham, Wiltshire SN12 7BQ
Email Clerk@Atworth.org

09 September 2020

Please be advised that Parish Councillors are summoned and the public invited to attend a meeting of Atworth Parish Council to be held on **Wednesday 23rd September 2020 at 7.00 pm** via **Zoom** to consider the agenda below.

Joining instructions: please contact the Clerk at atworthclerk@gmail.com for a passcode

AGENDA

- 1. Welcome**
- 2. Apologies for absence**
- 3. Declarations of interest**

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

- 4. Questions to the Chair of the Council by Members of the Public**

Public speaking time is restricted to 15 minutes in total

Public Participation
Reconvene meeting

- 5. To Receive Reports from our partner organisations**

- 5.1 Police report
- 5.2 Wiltshire Councillor
- 5.3 Village Hall committee
- 5.4 CATG report

- 6. Planning Applications**

Councillors to consider Planning Applications received

(no planning applications received at this time)

Full details are available to view on Wiltshire Council's website at:
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

7. Minutes of Previous Meeting

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in August 2020

[Minutes of the August meeting](#)

8. Application for co-option onto the Parish Council.

Councillors to consider the following three applications received following the announcement of co-option opportunities for the 4 vacant posts on Atworth Parish Council.

[Penny Telling Application Letter](#)

[Penny Telling Application Form 1](#)

[Penny Telling Application Form 2](#)

[Maddy Palmer application letter](#)

[Maddy Palmer cooption application](#)

[Sarah Horrel supporting letter](#)

[Sarah Horrell application](#)

9. Clerk's Report

Updates on the following actions arising from previous minutes:

9.1 Village noticeboards – update

9.2 Village Benches – update

9.3 Annual Leave request (October)

10. Finance

10.1 Pay Award

Councillors to note that following the conclusion of the 2020/21 NJC pay award at 2.75% backdated to 1/4/20 clerk's salary has been adjusted accordingly and back pay included with September 2020 salary payment. Confirmed by the Chair that the Clerk is also due an increment of one spinal point to SCP21 effective 01/05/20.

10.1.1 [Clerk's pay statement for the month \(including calculated increase\)](#)

10.2 Approval of Payment Schedule and authorisation of cheques

11. Agenda items

11.1 Tree planting

11.2 Grit bins

11.3 Footpaths noticeboard

11.4 Pulpit Pump

11.5 Purchase of Parish Online mapping licence

12. Correspondence

[Letter from a resident requesting a traffic survey](#)

13. Any Other urgent Business *(no financial decisions can be taken at this time)*

14. Date of the Next Meeting of Atworth Parish Council

21st October via Zoom