



<http://www.atworth.org>

Philip C.E. McMullen, Parish Clerk, 37 Sandridge Road, Melksham, Wiltshire SN12 7BQ
Email Clerk@Atworth.org

17 October 2020

Please be advised that Parish Councillors are summoned and the public invited to attend a meeting of Atworth Parish Council to be held on **Wednesday 21st October 2020 at 7.00 pm** via **Zoom** to consider the agenda below.

Joining instructions: please contact the Clerk at atworthclerk@gmail.com for a passcode

AGENDA

- 1. Welcome**
- 2. Apologies for absence**
- 3. Declarations of interest**

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

- 4. Questions to the Chair of the Council by Members of the Public**

Public speaking time is restricted to 15 minutes in total

Public Participation

Reconvene meeting

- 5. To Receive Reports from our partner organisations**

- 5.1 Police report
- 5.2 Wiltshire Councillor(s)
- 5.3 Village Hall committee
- 5.4 CATG report

- 6. Planning Applications**

Councillors to consider Planning Applications received:

6.1 Application Ref: 20/08176/LBC

Application for Listed Building Consent

Proposal:- Proposed Replacement Fenestration.

At: The Loose Box, Bradford Road, Atworth, Melksham, Wiltshire, SN12 8HZ

Full details are available to view on Wiltshire Council's website at:

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

7. Minutes of Previous Meeting

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in September 2020

[Minutes of the September meeting](#)

8. Application for co-option onto the Parish Council.

Councillors to consider applications received following the announcement of co-option opportunities for the vacant posts on Atworth Parish Council.

8.1.1 [Stephen Walkden – application letter](#)

8.1.2 [Stephen Walkden – application form](#)

9. Clerk's Report

Updates on the following actions arising from previous minutes:

9.1 Groundworks (benches, rewinding etc) – update

[Copy of quotation](#)

10. Finance

10.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in		Oct-20					
Date	Payee Name	DD/Chq No	Net £	VAT £	Gross £	Payment Details	Approved By
	Wordpress.com/G.GaleSides	DD	10.46	-	10.46	Domain Renewal	
	P. McMullen	DD	50.00	-	50.00	Honorarium	
	P. McMullen / Amazon	DD	12.09	-	12.09	Printer Ink Cartridge	
	P McM / Zoom	DD	11.99	2.40	14.39	Monthly meeting subscription	
	IdVerde	DD	310.28	62.06	372.34	Grounds Maintenance Works August	
	PKF Littlejohn	DD	200.00	40	240.00	External Audit Fees 2020	
	Philip McMullen	DD	518.72	-	518.72	Salary and Office Allowance	
	HMRC	DD	129.68	-	129.68	HMRC income tax for wages	

10.2.1 [Link to download of Approvals for October](#)

10.3 Approval to accept Budget Monitoring Statement for October (i.e. to end of September 2020)

Atworth Parish Budget Monitoring 2020/21				
October 2020				
	Annual Budget	Spend to date	Balance Remaining	CODE
<u>Expenditure</u>	£	£	£	
CLERKS SALARY	5,600	3,281	2,319	4000
CLERK'S OFFICE EXPENSES	560	328	232	4005
WI VILLAGE CLEAN & TIDY	580	288	292	4010
GENERAL ADMIN	500	109	391	4020
INSURANCE	4,300	3,257	1,043	4030
WALC	500	408	92	4050
SLCC	50	44	6	4052
BENCHES	3,800	1,062	2,738	4065
SID DEPLOYMENT	400	-	400	4070
VILLAGE MAINTENANCE	1,700	16	1,684	4100
AUDIT FEES	300	75	225	4157
VILLAGE HALL RATES	135	-	135	4200
REC RATES	170	-	170	4201
VILLAGE HALL	6,000	-	6,000	4203
WATER RATES	145	146	(1)	4205
GRASS CUTTING	4,500	1,551	2,949	4215
ARMISTICE WREATH (S.137*)	20	-	20	4250
YOUTH CLUB RENT	30	-	30	4261
PRESENTATIONS	100	-	100	4265
HIGHWAYS WORK	5,000	-	5,000	4300
COMMUNITY RESILIENCE EQUIPMENT	450	-	450	4320
INFORMATION BOARDS	3,000	81	2,919	4331
TREE PLANTING AND WILDINGS	2,000	82	1,918	4332
NOTICE BOARDS	0	-	0	4335
VILLAGE ENHANCEMENTS	1,250	1,596	(346)	4336
CLOCK TOWER	0	-	0	4337
VAT ON PAYMENTS	0	951	(951)	515
HMRC	-	60	(60)	120
Total Expenditure	41,090	13,335	27,755	
Income	£	£	£	
PRECEPT	28,521	28,521	-	1176
B/F from existing balances			-	1180
HMRC			0	120
VAT refund			0	115
Total Income	28,521	28,521	0	
Net Expenditure	-	(15,186)	27,755	
Balance Brought Forward	24,186			
Current Balance (Cashbook)	39,372			
Current Balance (Deposit A/c)	-			
-Current Balance (Bank)	39,372			
=Unpresented cheques		£0		

10.3.1 [Link to download Budget Monitor for October](#)

11. Agenda items

- 11.1 Parish Plan (proposal from EGS)
- 11.2 Report on the traffic through Atworth (PT)
- 11.3 Proposal from the Clerk to transfer to a new bank account

12. Correspondence

12.1 Letter to the Parish Council from the Lord Lieutenant of Wiltshire thanking them for their efforts during the Covid-19 crisis

[Click on link to view letter](#)

12.2 Letter from a resident observing that equestrian activity is taking place on agricultural land

[Click on link to view letter](#)

13. Chairman's Announcements

14. Date of the Next Meeting of Atworth Parish Council

The next scheduled meeting will take place on 18th November 2020. Dial-in details will be provided by the Clerk