



<http://www.atworth.org>

Philip C.E. McMullen, Parish Clerk, 37 Sandridge Road, Melksham, Wiltshire SN12 7BQ
Email Clerk@Atworth.org

11 November 2020

Please be advised that Parish Councillors are summoned and the public invited to attend a meeting of Atworth Parish Council to be held on **Wednesday 18th November 2020 at 7.00 pm** via **Zoom** to consider the agenda below.

Joining instructions:

Topic: Atworth parish Council November Meeting
Time: Nov 18, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85347733403?pwd=NWRhZW0wTEdMK1IHWk9aZE5Pc3o5QT09>

Meeting ID: 853 4773 3403

Passcode: 147828

One tap mobile

+442034815237,,85347733403#,,,,,0#,,147828# United Kingdom

AGENDA

- 1. Welcome**
- 2. Apologies for absence**
- 3. Declarations of interest**

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

- 4. Questions to the Chair of the Council by Members of the Public**

Public speaking time is restricted to 15 minutes in total

Public Participation

Reconvene meeting

- 5. To Receive Reports from our partner organisations**

5.1 Report from Wiltshire Councillor(s)

5.2 Village Hall committee report

5.3 CATG report

5.4 Transport sub-group report

5.5 Atworth Youth Club report

6. Planning Applications

Councillors to consider Planning Applications received:

No applications received at this time

Full details are available to view on Wiltshire Council's website at:

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

7. Minutes of Previous Meeting

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in October 2020

[Link to draft minutes](#)

8. Application for co-option onto the Parish Council.

Councillors to consider applications received following the announcement of co-option opportunities for the vacant posts on Atworth Parish Council.

8.1.1 [David Winnie – Application Letter](#)

8.1.2 [David Winnie – Application Form](#)

9. Finance

9.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in Nov-20

Date	Payee Name	DD/Chq No	Net £	VAT £	Gross £	Payment Details	Approved By
	Atworth Village Hall	DD	6,000.00	-	6,000.00	Grant for 2020	
	EGS / Poppy Wreath	DD	17.00	-	17.00	Remembrance wreath refund	
	P McM / Amazon	DD	32.95	-	32.95	Colour printer cartridges	
	P McM / Zoom	DD	14.39	-	14.39	Monthly meeting subscription	
			930.84			Grounds Maintenance Works September, October and November (@ £310.28)	
	IdVerde	DD		186.16	1,117.00	3 x planters from Timbertack	
	EGS / planters	DD	100.00	20	120.00	Website updates	
	Xavier G-S / Website	DD	200.00	-	200.00		
	Philip McMullen	DD	545.69	-	545.69	Salary and Office Allowance	
	HMRC	DD	136.42	-	136.42	HMRC income tax for wages	

[Link to approvals](#)

9.2 Approval to accept Budget Monitoring Statement for November (i.e. to end of October 2020)

Atworth Parish Budget Monitoring 2020/21
October 2020

	Annual Budget	Spend to date	Balance Remaining
<u>Expenditure</u>	£	£	£
CLERKS SALARY	5,600	3,281	2,319
CLERK'S OFFICE EXPENSES	560	328	232
WI VILLAGE CLEAN & TIDY	580	288	292
GENERAL ADMIN	500	109	391
INSURANCE	4,300	3,257	1,043
WALC	500	408	92
SLCC	50	44	6
BENCHES	3,800	1,062	2,738
SID DEPLOYMENT	400	-	400
VILLAGE MAINTENANCE	1,700	16	1,684
AUDIT FEES	300	75	225
VILLAGE HALL RATES	135	157	(22)
REC RATES	170	174	(4)
VILLAGE HALL	6,000	-	6,000
WATER RATES	145	146	(1)
GRASS CUTTING	4,500	1,551	2,949
ARMISTICE WREATH (S.137*)	20	-	20
YOUTH CLUB RENT	30	-	30
PRESENTATIONS	100	-	100
HIGHWAYS WORK	5,000	-	5,000
COMMUNITY RESILIENCE EQUIPMENT	450	-	450
INFORMATION BOARDS	3,000	81	2,919
TREE PLANTING AND WILDINGS	2,000	82	1,918
NOTICE BOARDS	0	-	0
VILLAGE ENHANCEMENTS	1,250	1,596	(346)
CLOCK TOWER	0	-	0
VAT ON PAYMENTS	0	-	0
Total Expenditure	41,090	12,655	28,435
Income	£	£	£
PRECEPT	28,328	28,328	-
B/F from existing balances	12,762	-	12,762
HMRC	-	-	0
VAT refund	-	(679)	679
Total Income	41,090	27,649	13,441
Net Expenditure	-	(14,994)	14,994
Balance Brought Forward	24,378		
Current Balance (Cashbook)	39,372		
Current Balance (Deposit A/c)	-		
-Current Balance (Bank)	39,372		
<i>=Unpresented cheques</i>	<i>£0</i>		

9.2.1 [Link to download budget monitor for the month](#)

10. Agenda items

- 10.1 Defibrillator update from SW Ambulance Service
- 10.2 Councillors to consider the draft Budget for the year 2021/22

11. Chairman's Announcements

12. Date of the Next Meeting of Atworth Parish Council

The next scheduled meeting will take place on 16th December 2020. Dial-in details will be provided by the Clerk.