



<http://www.atworth.org>

Philip C.E. McMullen, Parish Clerk, 37 Sandridge Road, Melksham, Wiltshire SN12 7BQ
Email Clerk@Atworth.org

09 December 2020

Please be advised that Parish Councillors are summoned and the public invited to attend a meeting of Atworth Parish Council to be held on **Wednesday 16th December 2020 at 7.00 pm** via **Zoom** to consider the agenda below.

Joining instructions will be provided by the Clerk on request.

AGENDA

- 1. Welcome**
- 2. Apologies for absence**
- 3. Declarations of interest**

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 17th September 2017

- 4. Questions to the Chair of the Council by Members of the Public**

Public speaking time is restricted to 15 minutes in total

Public Participation

Reconvene meeting

- 5. To Receive Reports from our partner organisations**

- 5.1 Report from Wiltshire Councillor(s)
- 5.2 Village Hall committee report
- 5.3 [CATG report](#)
- 5.4 Atworth Youth Club report

- 6. Planning Applications**

Councillors to consider Planning

Application Ref: 20/10049/FUL

Application for Full Planning

Proposal:- Rear extension and loft roof conversion, with addition of first floor.

At: 173 D Pulpit, Atworth, SN12 8HG

Full details are available to view on Wiltshire Council's website at:

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

7. Minutes of Previous Meeting

7.1 To consider, approve and sign the minutes of the Parish Council Meeting held in November 2020

[Draft November minutes](#)

8. Matters Arising

8.1 To work with other Authorities e.g. Box PC in order to persuade B&NES to repair the Cleveland Bridge and remove the temporary weight restriction. The Cleveland Bridge is scheduled to commence repairs in Spring 2021 and the weight restriction will be removed when these have been completed.

8.2 Although IdVerde are contracted to clean the village gateway periodically, Parish Clerk to investigate the cost their repainting.

8.3 Councillors to consider, with a senior Highways representative, the installation of pavement widening, cycle lanes, S.I.D.s, flashing safety signs, C.S.W., weight restrictions, pinch points and/or physical barriers in order to slow traffic. A site meeting with Area Engineer Highways has been offered with two councillors and a prepared agenda. This is to take place when Covid-19 restrictions are eventually lifted.

8.4 To give updates on the Atworth Village Facebook page and/or other media. The Clerk, as the Proper Officer, to approve any of the updates and include a reference to the APC website for the late most recent Minutes.

8.5 Defibrillator. Councillors to note that SW Ambulance Service have been informed that we will be taking on ownership of our existing defibrillator in February 2021.

9. Finance

9.1 Approval of Payment Schedule and authorisation of cheques

Approvals for the meeting taking place in		Dec-20					
Date	Payee Name	DD/Chq No	Net £	VAT £	Gross £	Payment Details	Approved By
	P. McM / Amazon	DD	£7.69	-	£7.69	Ream of printer paper	
	Rialtas Ltd	DD	£124.00	£24.80	£148.80	Accounting software support	
	Effie Gale-Sides/Lowden	DD	£87.84	-	£87.84	Compost/topsoil for planters	
	Philip McMullen	DD	£545.69	-	£545.69	Salary and Office Allowance	
	HMRC	DD	£136.42	-	£136.42	HMRC income tax for wages	

[Link to Approvals](#)

9.2 Approval to accept Budget Monitoring Statement for December (i.e. to end of November 2020)

Atworth Parish Budget Monitoring 2020/21						
November 2020						
	Annual Budget	Spend to date	Balance Remaining	CODE		
	£	£	£			
Expenditure						
CLERKS SALARY	5,600	4,491	1,109	4000		
CLERK'S OFFICE EXPENSES	560	449	111	4005		
WI VILLAGE CLEAN & TIDY	580	288	292	4010		
GENERAL ADMIN	500	394	106	4020		
INSURANCE	4,300	3,257	1,043	4030		
WALC	500	408	92	4050		
SLCC	50	44	6	4052		
BENCHES	3,800	1,062	2,738	4065		
SID DEPLOYMENT	400	-	400	4070		
VILLAGE MAINTENANCE	1,700	16	1,684	4100		
AUDIT FEES	300	275	25	4157		
VILLAGE HALL RATES	135	174	309	4200		
REC RATES	170	174	(4)	4201		
VILLAGE HALL	6,000	6,000	0	4203		
WATER RATES	145	146	(1)	4205		
GRASS CUTTING	4,500	2,482	2,018	4215		
ARMISTICE WREATH (S.137*)	20	17	3	4250		
YOUTH CLUB RENT	30	-	30	4261		
PRESENTATIONS	100	50	50	4265		
HIGHWAYS WORK	5,000	-	5,000	4300		
COMMUNITY RESILIENCE EQUIPMENT	450	-	450	4320		
INFORMATION BOARDS	3,000	81	2,919	4331		
TREE PLANTING AND WILDINGS	2,000	82	1,918	4332		
NOTICE BOARDS	0	-	0	4335		
VILLAGE ENHANCEMENTS	1,250	1,716	(466)	4336		
CLOCK TOWER	0	-	0	4337		
VAT on payments	0	224	(224)	515		
TAX deductions on payments		60		120		
Total Expenditure	41,090	21,542	19,608			
Income						
PRECEPT	28,328	28,328	-	1176		
B/F from existing balances	12,762		12,762	1180		
HMRC				120		
VAT				115		
Total Income	41,090	28,328	12,762			
Net Expenditure	-	(6,786)	6,846			
Balance Brought Forward	24,378					
Current Balance (Cashbook)	31,164					
Current Balance (Deposit A/c)	-					
Current Balance (Bank)	31,164					
=Unpresented cheques	£0					
Unpresented funds						
Defibrillator	554					
QUEENS LONGEST REIGN PLAQUE	1,000					
VILLAGE ENHANCEMENTS	500					
Funeral Bier	50					
	2,104					

[Link to the Budget Monitor](#)

10. Agenda items

10.1 Councillors to consider a report from the Traffic sub-committee on the subject of the Budget and Precept for the year 2021/22

[Link to the Report](#)

10.2 Councillors to consider a grant of £6,000 for the Village Hall charity

10.3 Councillors to agree the Budget and set the Precept for the year 2021/22

[Link to the Base Budget](#)

10.4 To consider commissioning the services of a professional traffic consultant.

10.5 To consider producing a Parish survey or opinion poll to convince the Authorities including CATG of the public concern.

10.6 To consider the purchase of at least two Speed Indicating Devices for the sole use of the Parish.

10.7 To consider that volunteers be sought to undertake the required training to deal with the installation and relocating of SID devices.

10.8 To re-join the Community Speed-Watch programme and advertise for volunteers

10.9 Snow wardens

10.10 Councillors to consider an application from the Clerk for 20 hours of annual leave be granted from 21st December 2020 to end of year

11. Correspondence

12. Chairman's Announcements

13. Date of the Next Meeting of Atworth Parish Council

The next scheduled meeting will take place on 20th January 2021. Dial-in details will be provided by the Clerk.